

'Have Your Say Day'

Facilitator Information



Hello!

We are looking for people to help facilitate the Have Your Say Day taking place at Strathearn Community Campus on **Saturday 12th September**.

This is an important community event where the ideas gathered will help to shape the next Crieff Community Action Plan and Local Place Plan.

What will happen on the day?

There will be two identical 2-hour sessions: **10am – 12 noon & 1pm – 3pm**

These are not drop-in sessions. Participants will take part in a structured process to gather ideas in response to one question:

“What is needed to make Crieff the best place to live, work and visit in the next 5–10 years?”

There will be 10 tables, each with up to 10 participants and two volunteer facilitators.

The event will be led from the front of the room by Ailsa Campbell, who will guide everyone through each stage of the process.

What does a table facilitator do?

Your role is to help everyone at your table have their say. You will work with another facilitator to:

- Welcome people to your table.
- Help everyone have an equal opportunity to contribute.
- Record each idea as an action on a Post-it note as well as a simple doodle on the flip chart to help the brainstorming process.
- Ask a simple follow-up question if an idea needs clarifying.
- Keep the conversation moving so everyone has a chance to contribute.
- Help your table organise and prioritise its ideas as the session progresses.

Training

No previous experience is needed.

A training session will be held on **Tuesday 25th August, 6.30–8.00pm**, where you will experience the process as it will happen on the day and have the chance to ask questions.

Interested?

If you would like to help, or would simply like to find out more before deciding, please email crieffcommunitytrust@gmail.com