



CRIEFFCOMMUNITYTRUST

Crieff Community Trust Board Meeting 7pm, 15 February 2024 on Zoom

Present: Jane White (JW), Ian Christie (IC), Jim Anderson (JA), Ann Ross (AR), Ailsa Campbell (AC), Andrew McLean (AM)

Apologies: Brian McVey (BM),

Invited: Joy Flett (JF), David McCann (DM)

1. Declaration of Conflict of Interest None

2. Approval of Previous Minutes

The minutes of the January board meeting had been previously circulated and were approved as a true and accurate record.

3. Matters Arising

Standing matter - path inspection: checked by BMcV in Jan and AJM for February. David's turn in March.

Action: Sort out Andrew's photo access.

December	AJM	w/c 4/18 Dec	Photos
January	BMcV	w/c 1/15/29 Jan	
February	AJM	w/c 12/26 Feb	
March	DMcC	w/c 11/25 Mar	Photos
April	BMcV	w/c 8/22 Apr	
May	DMcC	w/c 6/20 May	
June	IC	w/c 3/17 June	Photos
July	IC	w/c 1/15/29 July	
August	BMcV	w/c 5/19 Aug	
September	BMcV	w/c 2/16/ 30 Sep	Photos

Action	By
Deliver CDC/ CCT leaflets to new housing estates All, ask members to help?	All, ask members to help?
Uniting Crieff Forum meeting shortly. Promotion event, open to public?	DM/ JW - Run after Stronger Communities Fair Need to plan who can go - send availability to DM - find pop ups and Annual reports. Get scrapbook up to date. Take model.
Request from IFPF to promote Paths for All - piece to be written	JW/ JA - done
Request from IFPF to submit an EOI for link path construction costs before 8.3.24. Arrange meeting with IFPF to discuss.	JW to set up - done Complete EOI now.
Financial strategy - need monthly cash flow, set targets Possibly Xero can do this.	DM to create Excel spreadsheet. JW to send out invite for 26.2.24 7pm CDC

Year end 31 March. AGM before summer. Paths, DARL, CDC, fountain etc asked to produce a report in bullet points to detail key things that have happened 1.4.23 to 31.3.24, include photos. Draft ready for February board meeting please.

**AGM 13 June at 7pm on Zoom. JW invite.
JW to pull together photos.**

4. Operational Report - DM submitted a report prior to the meeting

Over the last few weeks meetings and discussions have taken place between the Trust and various partner organisations, including Perth & Kinross Council around a number of issues and proposals including improved/increased locality working, a Banking Hub for Crieff, the proposed closure of the public toilets, Community Improvement District pilot projects, and the Capital Project Alignment plan. Some of these are of greater interest to the Trust than others however it continues to show how it is viewed as a vital anchor organisation in the town and a facilitator for positive change.

1. Can Do Crieff

1.1 January saw three of our full time, and long term, users indicate that they will no longer require a desk at the Can-Do space. All had very different reasons for coming to this decision and there was no link between them or common cause. This month we have confirmed a new full-time member, provisionally agreed a second full time member, and welcomed two new part time members, including one of the full-time members who left us in January. This brings us back approximately into alignment with where we were in December and is a solid platform to build upon.

1.2 The current position as previously reported is stronger than the same period last year.

DM - Buy coffee machine.

2 Funding

2.1 We are currently reporting on our 23/24 CLLD funding whilst preparing the 24/25 application.

2.2 We are currently reporting on our 23/24 Garfield Weston 23/24 funding whilst preparing the 24/25 application.

2.3 We are currently reporting on our 23/24 Gannochy Trust funding whilst preparing the 24/27 application.

2.4 We have submitted an application to the King Charles Charity Foundation.

3 Town Team

3.1 A meeting of the group took place on Thursday 15th to continue to discuss:

- The aims and objectives with regards to the capital projects of seven organisations in the town: Creative Crieff, Strathearn Arts, Drummond Arms, Crieff Connexions, Crieff Museum Group, Remake and Crieff Highland Gathering
- An update on potential costs and where each is on funding.
- A timeline of the next 5 years and where each capital project sits on that timeline in respect of funding, development, and delivery.
- A conclusion tying all seven together in an overarching vision which also complements the Community Action Plan.

Hoping to append a Local Place Plan onto the CAP and include the town centre alignment plan to get the development needs in PKC's required format.

4. Murray Fountain

4.1 Our funding application submitted to PKC to counter an inflationary rise in projected costs and a maintenance programme was successful and the project was awarded approximately £11,500. Subsequently we were advised that the overall project cost for Option 3 has risen by approximately £30,000 since the initial tender quotes from 2019. The working group has yet to meet to discuss this however my recommendation to them is that we now adopt Option 2 as our preferred option and proceed with the restoration.

4.2 Listed Building Consent has been applied for, and advertised in the local paper, along with a Building Warrant application. We currently await the outcome of the LBC

application which will allow the work to begin.

5. Public Toilets

5.1 As the Board will be aware a decision has been taken by Perth & Kinross Council to close the Crieff Public Toilets permanently which would undoubtedly have an adverse effect on the town centre, particularly in respect of being a welcoming town for visitors and tourists. The possible options would be a commercial purchase, very unlikely, a Community Asset Transfer (CAT) a long process and would require an existing or new group to take ownership of the project, or a Full repair and Insurance lease (FRI) which would be a low cost lease, usually £1.00 p/a, and again would require an existing or new group to take ownership of the project and the resultant risk around repair and insurance etc. There may be however potential in the development of part of the building for commercial or community purposes but would still require a fairly robust business plan and additional funding which PKC have indicated would be open to Discussing.

Look at how we can delineate responsibilities between CCC and CCT - especially at PKC. Make it clear that CCT keeps lines clear.

6. Banking Hub

6.1 As the Board will be aware the last operational bank is scheduled for closure shortly. Crieff has been identified as a location however for a new Banking Hub, operated by Cash Access and managed by the Post Office. We have been part of early discussions regarding the site of the temporary Hub and thereafter the permanent Hub.

7. Locality Working

7.1 We met recently with Claire Mailer who is the Director for Strategy, People & Resources at Perth & Kinross Council, and part of the Council's Executive team to discuss greater locality working, community decision making and Community Improvement Districts and whether Crieff should explore this option. We also discussed tourism, funding strategy, community empowerment and a range of other issues. A follow up meeting with relevant PKC personnel is being arranged.

8. Drummond Arms (Report prepared by Stephen & Ian)

8.1 Building update

The scaffolding was damaged on January 24th when a car crashed into the eastern end, taking out two uprights, the pedestrian crossing lights and damaging the bus shelter. Bear Scotland contacted Fair City Scaffolding who responded even though DARL own the scaffolding, however the A85 was closed for most of the day while repairs were carried out and the car removed.

Our two contacts with Galbraith's, our project managers, have left the business and they, (Galbraiths) have confirmed they do not have the capacity to continue with the work. Contact has been made with James Taylor, now a Director with CBRE, and they have confirmed they are happy to take on the tasks, so we have good continuity with the history and future planning process.

8.2 Grant Applications

The Community Ownership Fund has confirmed DARL will be invited to bid for grant support (£2m) when their next application window opens in March 2024.

We made an Expression of Interest submission to the National Lottery Heritage Fund (£5m). A decision to invite us, or not, to making an application is expected in early March 2024 Applications will now be made to the Vacant Property Fund and Architectural Heritage Fund to pay for the PEP and cost plan work.

8.3 DARL Board Strategy

A proposal has been received to undertake the technical part of creating a Project Execution Plan (PEP) from building consultancy CBRE at £7350 + vat.

Suggested we also commission quantity surveyors CBA to update our cost plan to match the activities of the PEP at £2000 + vat.

Progress needed to develop the Crowdfunding process.

The development Coordinator continuing to develop grant strategy to identify and apply for funding.

8.3 Financial Position

An invoice for the emergency call out and repair to scaffolding (£3600 +vat) has been received 13/2/2024 and immediately submitted to be claimed against the driver's insurance.

DARL remains solvent at present with sufficient funds to carry on with the inspections of the scaffolding and to pay the project officer.

7 Paths Update (Report prepared by Jim)

7.1 Oakbank to MacRosty Park Link Path

Following PKC interaction with TP&E validation was received on 14 Dec.'23 – Application Ref No: 23/01930/FLL. The Application is for a “Local Development” and the Planning Dept Decision was expected “14 Feb.'24”. Nothing yet.

Failing clarity from designer on PKC's published description of our application until first week January, uncertainty arose whether to personally knock on doors to explain the scheme further and to write to PKC regarding liability for path in PKC area. However the closing date for comments from public was mid January – only one comment posted by then – that of a neighbour supportive of scheme but hoping for fencing to dissuade any path users from trying to detour into her garden. As no further comments had been raised it was decided to await the decision.

Aspect re requirement for strengthening the design of river bank south of disused pier still with TP&E and SEPA. TP&E do not expect this to interfere with decision re Planning Approval

PfA proposed a meeting to discuss progress and whether they would receive an EOI from CCT for funds from IFPF for Phase 2 – Construction

Meeting with PfA to discuss Project held on 7 Feb.'24. **CCT to prepare EOI.**

CCT to decide how to fund rest of Project for Construction if cost estimate is circa £180k and IFPF could provide £100k. **ACTION – Fund Raising**

Note PfA raised query re surfacing – IFPF would prefer bound surfacing – especially on the slope. This will increase costs.

PfA requested CCT press TP&E to have their applications up to date. [TP&E have submitted 5 invoices to 20 Dec.'23 totalling £16,038 including VAT. This equates to some 66% of the funds now having been drawn down for payment.]

Fortnightly Insurance walks have continued – see separate report.

7.2 Turretbank Wood [TBW]

Successful first phase of thinning TBW Meadow 2 carried out 17 Jan. Further thinning to be carried out (Crieff in Leaf assisting). **ACTION - Date to be arranged**

New bench and beech hedging installed by Scottish Water. Looks good.

Coop funded Bench – Bench to be purchased for siting in Meadow 2 however still outstanding awaiting finalisation of construction of new Link Path **ACTION – Wait**

Tree fallen across Turret Burn (Meadow 2) – considering how best to remove without employing contractor. **ACTION – Remove fallen tree**

Laggan Road residents emailed CCT requesting CCT agree to pay unspecified amount “equal share” to maintain/sort potholes in Laggan Road as CCT had numerous vehicle movements last year. CCT declined stating not caused any damage not had numerous movements and were a charity with no funds. Note: main organiser appears to be owner who has recently demolished one property and built large new property in Laggan Road. Period since last maintenance not revealed by email request.

7.3 Crieff Paths Group

Nothing to report.

8 Meetings

CEO had meetings with representatives of Creative Crieff, Strathearn Arts, , Remake,

Crieff Community Council, Perth Tourism Group, Perth & Kinross Council, Cash Access, and Crieff Town Team, amongst others.

5. **Treasurer's Report** - JW submitted update prior to meeting.
- Garfield Weston end of grant report submitted. **New application to be completed.**
 - **Application made for UC support to KC3 fund. Will hear in 4 months.**
 - CLLD dev manager end of grant report ready to be submitted once final invoices received and paid. We will then be refunded. **14.3.24** deadline.
 - CLLD fountain costs end of grant **report due 14.3.24.**
 - Gannochy end of grant report prepared for submission 31.3.24. So that we can hope to apply by the deadline **3 May** which gives answer early July for a 3 year grant.
 - **2 new CLLD EOIs to be submitted for 24/25 for dev manager salary contribution and support for link path costs.**

6. **Leadership team / Governance of CCT**

Continue to meet every fortnight.

AC asked to be on a DTAS call of the Planning, Infrastructure, Place Advisory group with people working on regeneration including planning people and regeneration at Scottish Government and developers. Place Plans etc. Became evident that the chair of DTAS did not know much about what CCT is about. AC communicated that communities are not included enough in developer planning meetings etc.

Once we have the DA and Town Team plans we should go to DC at Scottish government and ask them to help us get it sorted!

7. **AOB**

Approved new members

Year end 31 March. AGM 13.6.24. Paths, DARI, CDC, Fountain. A report in bullet points. Each board member to detail key things that have happened 1.4.23 to 31.3.24, include photos.

Next board meeting - Thursday 21 March 2024

Action	By
Sort out Andrew's photo access	JW
Stronger Communities - Better Living Fair Saturday 2 March 10-2 pm. Need to plan who can go - please send availability to DM - take pop ups, annual report and model from wee shop. Get scrapbook up to date.	DM/ JW
Financial strategy meeting in person Monday 26th February at CDC 7pm	All - JW send invites
AGM 13 June on Zoom at 7pm	All - JW to send invites
Complete EOI for IFPF urgently. Research other funders.	DM/JA/JW AR