



CRIEFFCOMMUNITYTRUST

Crieff Community Trust Board Meeting 7pm, 15 June 2022 CDC and by dial in

Present: Ailsa Campbell (AC), Ian Christie (IC), Jane White (JW), Jim Anderson (JA), Ann Ross (AR), Brian McVey (BM), Claire Sanville (CS)

1. Declaration of Conflict of Interest None

2. Approval of Previous Minutes

The minutes of the May board meeting had been previously circulated and were approved as a true and accurate record.

3. Matters Arising

Action	By
Find unused cheque books and destroy.	JW - done
Check if new ICF is open for applications	JW - underway
Promote UC calendar / facilities	JW - to do
Organise next UC forum	JW - to do
Publicise AGM date - SH, Quair, members, website include Zoom details	JW - done
Sort out voting order for board directors	AR/JW - done
2021 AGM minutes - check and print out	JW - done
Treasurer handover	CS/ JW - ongoing

4. Live funds update

- Scotland Loves Local - application submitted with Andy Clegg @PKC to repair Murray Fountain. Accepted offer. Received £15,000.
- PKC CECF accepted £10,000 for fountain refurb.
- Arnold Clark Community Fund - received £1000 for info boards for Drummond.

5. Treasurer's Report - CS/JW submitted update prior to meeting
CS and JW to organise hand over of treasurer role.

6 Paths - JA submitted a report prior to the meeting

Turretbank Wood [TBW]

Our solicitor is still chasing Thorntons for progress on the transfer of title.
Scottish Water work commenced and is scheduled to last 6 months. Agreed to review location of bench part way through their work scope once they construct the new outfall walls to check sightlines and aesthetics of new bench location.

TD Tree & Land Services Ltd's survey identified 32 trees at TBW requiring some attention varying from observe, to pollard to removal. Invoice (£950 + vat) paid. Tenders invited from TD Trees and RTS to carry out the works required in that Report (tender for Part 2 based on removal of Ash trees rather than observe, as assessed lifespan of those trees was identified as very short).
Coop funded Bench - Perth Prison continues to be difficult to get in touch with.

Crieff Paths Group

Our Countryside Ranger (Calum) has changed roles within PKC Greenspace Team, and PKC have again advertised the position so this year's Paths Group activities will fall to CCT to organise – nothing done as yet.
The application for the annual PKC £150 grant for paths groups has been paid.

7. **Drummond Arms** - IC submitted a report prior to the meeting

Building Update

We are at last in receipt of all the costs needed now to plan a route forward for the next stage of works.

We are seeking to undertake a phase of work that will firstly reintroduce the lateral restraint lost across the front elevation as a consequence of the rotten and collapsed floors. Once this work is carried out there will be safe access to the asbestos within the top floor roof space and this can be removed. In order to do all of these works we need to put in place some additional scaffolding to provide safe access and allow the ongoing strip out.

There are two restraint options: permanent steelwork and a temporary bracing system. The permanent steelwork is a longer lasting solution and in theory can be used in the building when it is repurposed. The temporary solution is formed in steel tubes and is not dissimilar to a scaffolding arrangement clamped to the inside of the building. It is a temporary solution and can't be utilised in the future building conversion; however, it will be robust and should last several years (5-10 years) before it needs to be replaced/repaired; although this duration can't actually be warranted/guaranteed.

Some ongoing costs for inspection and repairs would be prudent in future.

Based on the above options the decision has been made to go with the temporary option.

The asbestos removal is important as it firstly presents a significant risk if it collapses and contaminates the building below. The cost of removal then will be much higher. The removal of the asbestos also allows the roof to be properly assessed and worked on which we believe should be the next phase of work required.

This then leaves the unresolved issues of trying to get the building a little more water tight and reduce the ongoing rate of deterioration to the roof structure and other areas of the building. However this will require further investigations before we can start to consider how this might be best addressed.

Financial Update

Ongoing work assumes a VAT reclaim due on the more recent work/VAT reclaim period, plus

recovery of the upcoming works. There are also retained funds of £65k for building insurance (£35k budget) and to pay for the Development Coordinator role (£30k budget). £9k of signage works are also included. An invoice from Scott Cramb is due for his work on the windows and removal of the balcony.

Annual accounts have been drawn up, approved and submitted to Companies House.

8. **Can Do Crieff**

Continues to deliver useful surplus funds above rental payment.

9. **CAP/ UC forum**

Successful application to Sport's fund with UC as one of the core partners.
Joint application to ICF with CCT as lead underway.

10. **Fountain**

No further update.

11. Governance

Very successful champagne and canapes event at Distillery Tues 14 June as a board recruitment process and presentation. Board debriefed the event. Follow up emails to be sent to all present.

Board agreed desire to appoint a full time CEO to drive organisation and fundraising. A Gannochy application is being explored but can only be for 1 year to start and for 50% max, needing match funding.

AOB

Next year's AGM - propose to change the constitution to recognise change in our accounting practice. As our accounts are now being professionally prepared from a fully reconciled Xero trail it is felt that there is no need for a further audit, as currently required by our constitution.

Action	By
Treasurer handover	CS/JW
Contact Glenturret evening participants	AC
Complete Annual Report and finalise accounts then file	AC, JW
Update directors list with Companies House	JW
Promote UC calendar and spend AC money	JW
Organise next UC forum - maybe wait till Sept now	JW

Next meeting- Thursday 11 August by Zoom