



CRIEFFCOMMUNITYTRUST

Crieff Community Trust Board Meeting 7pm, 16 February 2022 By dial in

Present: Ailsa Campbell (AC), Ian Christie (IC), Jane White (JW), Jim Anderson (JA), Ann Ross (AR), Claire Sanville (CS)

Apologies: Paula Brown (PB)

1. Declaration of Conflict of Interest None

2. Approval of Previous Minutes

The minutes of the January board meeting had been previously circulated and were approved as a true and accurate record.

3. Matters Arising

Action	By
Is it possible to have an automatic thank you receipt for donations?	JW
Clarify whether small grant £500 could be added to CoOp grant to buy a bench. PKC have approved the bench.	JA
Catch up with TP to check in on Business Club. Meet with SA .	AC
Full access to Xero? Wed/Fri later evening .Include a Can Do Crieff column to monitor income vs direct expenditure attributable to CDC. Find unused cheque books and destroy.	JW CS JW

4. Live funds update

- Scotland Loves Local - application submitted with Andy Clegg @PKC to repair Murray Fountain. Accepted offer. Received £15,000.
- PKC CECF applied for £10,000 for fountain refurb.
- PKC LEADER Testing grant -granted £5,000 to support launch of Uniting Crieff forum. **first half of funds claimed** and mid March
- ICF - Interim report submitted. Q4 funds will be released.

5. Treasurer's Report - CS submitted update prior to meeting **JW and CS to finalise PKC micro grant figures.**

6 Paths - JA submitted a report prior to the meeting Turretbank Wood [TBW]

Good progress recently at TBW: a) on transfer of title to disused railway line; b) on design of the link path; and c) on provision of bench for TBW.

a) Our solicitor has been in touch with the owner's new solicitor and the transfer of title is being actioned by them both this week.

b) Graeme Anderson of Paths for All apologised and indicated that he would look at the

survey information we provided in November 2021. Neilsart NT Design (Neil Thomson) has made a start drafting a model of the area but this work is on hold until the design work with Paths for All is optimised.

c) Following poor response from Perth Prison re availability of outside bench for TBW (as envisaged for the Co-op award and as first explored just before Covid) applied for single support grant for the Volunteer Paths Group from PKC for the project to supply a bench at TBW. Successful and delivery of bench is expected at end of March. Where shall we site it? Suggestions/discussion at meeting?

Site meeting held, with R Bone (retired water engineer) and JAA for CCT, with 3 representatives from Caledonia Water on 18 January to discuss and review their proposals. They have offered to provide a bench to mask/hide the raising of the manhole nearest the path in Meadow 1. They have not yet located the 2nd manhole – near foot of embankment in Meadow 1. Scottish Water's application dated 19 Jan.'22 for planning approval for works associated with their new outfall headwall has not yet been validated (planning staff working from home).

Grey Squirrel Programme successfully completed this season. Maintenance carried out 10 Feb.'22 at Meadow 3 removing some branches broken by recent high winds.

Crieff Paths Group

The application for the annual PKC £150 grant for paths groups is due to be submitted in April. Calum will remind CCT at the time.

Discussion with Calum re desirability of installing anti-slip strips across the wooden bridge over the railway cutting – very slippery access to LMW. If PKC provide the strips then Paths Group will probably agree to fix them.

Crieff to Comrie Core Path CMRI/126.

PKC advised that their planning application dated 2 Dec.'21 had now been validated and available to view on line [here](#). Use reference number 21/02160/FLL to search.

Friday afternoon 4.3.22 2pm path walk at MacRosty car park

7. Drummond Arms - IC submitted a report prior to the meeting

Around 50% of the asbestos has been cleared and soft strip from the main DA Building. Large parts of the floors/ ceilings have been so rotten they have been removed (or collapsed) - these collapses would have happened without our works on site. The structure has been cleared and then braced. Cleared all of the asbestos and soft strip from the hotel annexe building to be retained.

Approval received to demolish former staff accommodation / garage outbuilding

Artwork window covers installed on part of the Hill Street elevation. Others to be installed and back lit on front in March.

Built an internal scaffolding tower from the floor of the former RBS building all the way up into the roof of the DA. This will enable the first proper inspection of the roof structure. If it is unsafe, will need to prop using the scaffolding -decide if buy the scaffolding or rent once inspection complete.

Inserted steel bracing – more bracing to do over the next few weeks

Final phase of current grant spend works

Original £600k grant has almost now all been spent. For this final stage of works and contingency listed below we are relying on VAT returned monies.

- Remove 3rd floor asbestos by 11th Feb.
- Remove 3rd floor linings to allow inspection of roof structure above RBS W/C 14th Feb.
- Measure front elevation windows to allow Art install and external vegetation clearance.
- Road closer applied for mid-March to complete Art install on High Street elevation
A £10k grant is still to be used for this work.

- Carry out more lateral tie repairs to the 1st, 2nd and 3rd floor where needed guided by structural engineer
- Scaffold ongoing hire or purchase - TBC based on roof condition.
- April 2022 Wind down and secure site and complete O&M/H&S File.

Post on site activity April 2022 – March 2023

Retain budget for development manager role and intensify grant application process.
Retain a small "fighting fund" contingency

8. **Can Do Crieff** - slow but steady increase in membership. People mainly finding out about CDC from Google search looking for coworking space. Promotion and development restricted due to lack of staff.

9. CAP/ UC forum

PK LEADER 'Testing change' fund being used to fund CN to work with CCT for 3 months to get UC forum up and running and agree community projects and priorities. Also begin funding applications eg. ICF funding. Take some costs for CDC if possible. First 3 forums have been held with some positive interactions

10. Fountain

Meetings held 14 January and 11 Feb with interested parties. Led by Andy Clegg and Calum Bachell. Monthly meetings being run by PKC to move things forward. Understanding that PKC will organise works and draw down our funds. Some work will be undertaken by local community groups too. Work to begin soon on slabs, removing dead trees, painting railings etc. whilst plans made for fountain. NB RTS will remove trees and CCT will pay for this.

11. CCT strategic review and board development

- review CCT mission/vision/values - agreed these are still valid
- assess current project commitment and aspirations - currently stretched and cannot take on more at the time being
- discuss financing core CCT costs - objective to develop a partnership with a funder like Gannochy
- identify unfilled Board skills and roles with a view to actively advertising these roles- agreed to seek out interested people from across Crieff to hear wider views and ideas. Explain areas where help is specifically needed (finance, comms, fund raising, vice-chair) but make initial approach open.
- develop relationship with our membership and objective to grow membership
- volunteer days/ Crieff corporate social responsibility

AC/ AR/ JW to meet to develop adverts

Plan for 2022 - April updates / May report and accounts/ June AGM

AOB

Invitation to apply to the Shadow Rural Perth & Kinross Local Action Group (LAG) - 2022.
JW will see what this is all about!

JW attended a PKC cyber resilience session on behalf of the trust. Slides can be viewed [here](#). Main points:

- Use strong passwords made up of three random words - ours are robust I checked them in the online checker
- Watch out for phishing attempts-Authority,Urgency, Emotion - don't open any email you are unsure about and never click on links esp. on FB
- Secure your devices, keep them up to date, and think about where they're being used - not much we can do about these
- Report any suspected cyber crime or attacks early. There is a helpline if we are hacked.

Action	By
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Is it possible to have an automatic thank you receipt for donations?	JW
Catch up with TP to check in on Business Club. Meet with SA in the New Year.	AC
Full access to Xero? Find unused cheque books and destroy.	JW to meet with CS JW
Finalise PKC micro grant figures.	JW/CS
Friday afternoon 4.3.22 2pm path walk meet at McRosty car park	All
DARL director's insurance / Public liability insurance	IC
Joint DARL and CCT meeting needed	DARL board and CCT board
Write and circulate ads for new members and board members	JW/AC/AR

Next meeting 7 pm Thursday 24 March 2022