



## CRIEFFCOMMUNITYTRUST

### Crieff Community Trust Board Meeting 7pm, 15 September 2021 By dial in

**Present:** Ailsa Campbell (AC), Ian Christie (IC), Jane White (JW), Jim Anderson (JA), Paula Brown (PB)

**Apologies:** Claire Sanville (CS), Ann Ross (AR)

#### 1. Approval of Previous Minutes

The minutes of the August board meeting had been previously circulated and were approved as a true and accurate record.

#### 2. Matters Arising

Action	By
CDC billing	AC/CS
AGM write up to Quair	JW
UC launch planning	AC/JW
Cash flow projections to be done by CS in future	CS
J and H Mitchell bequest - sort out invoices billed to this and funds remaining	JA/CS ongoing
Check terms of Big Lottery grant to fit out CDC	JW/AC completed Saved in Leader funding and Big Lottery funding folders. JW to check.
AGM Annual report complete and share	AC/CS ongoing

#### 3. Declaration of Conflict of Interest

None

#### 4. Recruitment of new Board members

None, but need some! Someone needed in particular to handle communications/funding applications. **AC to talk to SG about the process at ReMake.**

#### 5. Funder Update / Fundraising platform

- SSE renewables - for CDC **JW/ AC submitted**
- PKC microenterprise grant - successful 90% of £1,000 to promote CDC - we pay invoices and forward to them to reimburse. **JW remember to claim by end Nov!**
- IKEA grant to promote and support Uniting Crieff forum, seed money for projects £2500 **JW submitted**
- Ecclesiastical- Movement for Good fund - £10K for CCT running costs for 3 years and funding a fundraiser/adviser 1 day a month for 2 years. unclear when will be notified **JW submitted**

- Scotland Loves Local - draft application sent to Andy Clegg @PKC for joint bid for Murray fountain refurb, needs to be submitted end Sept. **JW**

**6. Treasurer's Report - CS submitted update prior to meeting**

**7. Reviewed cash flow projection.**

Challenging assumptions for CDC revenue depend on SA taking desks.

**8. Paths - JA submitted a report prior to the meeting**

**Turretbank Wood [TBW]**

- Solicitors for Ochertyre Estate have responded offering two areas of the disused railway line to CCT. After site visits and advice re ash dieback affecting all of the trees in Area 2 CCT will decline Area 2. Model maker is in discussions with Survey company re information available to ease his task.
- No news from SW re steps to be taken by SW to improve drainage around Morrison's hockey pitches and any impact on TBW.
- Some balsam has been identified and three further sessions have been carried out. Chris advised at AGM that Balsam had been noticed on Morrison's side of the Turret.

**Crieff Paths Group**

- Paths Group activity held on 28/8/21 with PKC Countryside Ranger. Modest turn out, but activities have resumed!
- 2020 small tools grant (£150) received and we should now apply for one for 2021. **JA**
- Apply for annual one off support for Volunteer Groups for specific items (£500) **JA**

**Crieff to Comrie Core Path CMRI/126.**

- Progress by PKC on securing Path Agreements as advised at the Group Meeting 25/8/21 was again disappointing, and lack of funding would result in PKC activity stopping and programme slipping to indicate estimated completion further delayed to 2024.
- New PKC Project Manager (D Cook) has now (13 Sept.'21) submitted a copy of the programme he tabled at the Teams Meeting of 25 Aug and provided an update on fee expenditure by PKC to date. Action: To be assessed.
- Councillors have been advised of programme slippage and a meeting was held last week at PKC. Outcome currently unknown.
- A further Group Meeting is scheduled for October 2021

**9. Drummond Arms - IC submitted a report prior to the meeting**

- £140k confirmed 'Place Based Investment Programme' Fund
- £10k grant 'Open for Business Fund' as 50% funding to clear plants from DA and commission prints of DA related old photos and historical information as window coverings for main DA elevations.
- Planning and Listed building application for this work is to be submitted this week
- First VAT claim should be paid later this month

Current Funds ~£500K. (£230K TCF left, £140K PBIF, £100K VAT, £20K others). TCF spend deadline now end of December 2021, with the PBIF being end of March 2022, rest unrestricted.

**Floor collapse within the main DA building** (former Ballroom area - not being worked on) has collapsed the already very damaged floor/ ceiling between DA and former RBS.

Engineers and PKC Health and Safety officers have inspected - not regarded as a dangerous structure but urgent propping works required to prevent further damage. Damage was caused by long term water ingress and resulting rotten floor joists. Property owner aware.

- DARL Action Plan - all proposed statements and works will be approved by DARL's health and safety consultants with PKC kept informed.

**10. Can Do Crieff**

- Full rent due from September. Meeting planned for w/c 27 September with SA.

- Business Club launch - 10 sign ups. Meeting to discuss logistics 16 September.

#### 11. CAP

- Launch event Saturday 25 September 2021 2-4 pm Strathearn Artspace. MSPs and MP confirmed attendance. Liaising with Steering Group. **JW/AC**
- Publicise in press
- Event to start with presentations and then mingle and see different stalls. A4 QR code posters to register interest in a CAP priority.
- File to printer of CCT AGM report to be distributed at launch event.

#### 12. Review of policies and procedures

DG has allocated one or two to each board member to review by the August board. Hand over of work - financial projection, where are we with policy preview. **JW to check**

#### AOB

Crieff and District Sculpture Trail need an umbrella organisation for funding application for their project with Creative Scotland. Idea is that it would be a CCT project which the C&DST group run.

In future Annual Report should include the value of volunteer time. **AC to ask DTAS**

Action	By
Check PKC 2020/21 small grant if money received and paperwork reconciled in Xero.	CS
DARL/paths updates to be saved	IC / JA to send back copies JW to save and going forwards
Recruiting new board members. Need to advertise for key skills esp. communications and fundraising.	AC to speak to SG about ReMake process
Contact Stroke support group to let them know what to do with remaining funds as they are winding up.	AC to reply. Can we add the funds into our general funds?
Crieff and District Sculpture Trail need an umbrella organisation for funding application for their project with Creative Scotland. Idea is that it would be a CCT project which the group run. ? insurance Speak to DTAS AC	AC to forward PDF from CDST and all to comment if happy for them to use CCT as application organisation.
In future Annual Report should include the value of volunteer time	AC to ask DTAS
Procedures	JW to check where we have got to with these

**Next meeting 7 pm Thursday 28 October at 7pm virtually.**