



CRIEFFCOMMUNITYTRUST

Crieff Community Trust Board Meeting 7pm, 20 August 2020, By dial in

Present: Ailsa Campbell (AC), Ann Ross (AR), Jim Anderson (JA), Claire Sanville (CS), Ian Christie (IC), Jane White (JW), Dan Granfield (DG), Paula Brown (PB)

1. Approval of Previous Minutes

The minutes of the July Board meeting had been previously circulated and approved as a true and accurate record.

2. Matters Arising - all complete

3. Declaration of Conflict of Interest

None

4. Membership approved:

3 full members approved.

5. Recruitment/Proposal of new Board members

No change

6. Funder Update

- **Investing in Communities Fund (previously Strengthening Communities Programme)**

Approval received to move funding to 2 freelance project coordinators. Once project costs agreed, need to notify Scottish Government about cost breakdown to reflect changes to relevant cost categories.

- **Local action Partnership funding** - received £2,000 - need to send full plan in September.

Applications in progress:

- **Architectural Heritage Fund**

AS submitted an application for £10k for feasibility on the Drummond Arms. Response soon.

- **CoOp**

JW submitted an application for £7,000 to fund CAP web development. Response expected October 2020.

- **Towns recovery fund**

JW submitted an application for £5,200 to fund promotion of Can Do Crieff - this was unsuccessful.

Possibilities

- National Lottery and Gannochy

- Online quiz fundraiser - canapes and wine with quiz? to replace bag pack.

7. Treasurer's Report (CS circulated July breakdown prior to meeting)

CS to contact Helen Barker to look at her providing assistance as a forensic accountant to support our treasurer.

Board development - **CS to investigate taking an online bookkeeping course.**

Need to get all our accounts on Xero, so **CS should also ensure familiarity with this system.**

8. Project coordinators

DARL 31 August closing date

CAP - extend application date to 31 August. Emphasize - desirable knowledge of Crieff Community Groups.

DG to put CAP ad on LinkedIn. JW to put CAP ad on Good Moves.

9. Drummond Arms

Ground clearance and skip to clear rubbish round back to begin end August.

Reface to rebuild wall in September.

10. Can Do Crieff

- Contact with current users established. One possible new member.
- Promotion on hold till firm reopening date
- Reopening procedures - DG to finalise. CD will be brought back week before reopening confirmed - likely to be 11.9.20, but not advised till 10.9.20.
- Rent discussions with SA - proposal to defer some rent from October in discussion. CD to progress on return.

JW had contacted MSP to emphasize loss of income and irrationality of remaining closed.

JW to contact PKC trading standards to ask for advice on ability to reopen

11. Paths

Crieff Paths Group - All activities on hold at present.

Crieff to Comrie Core Path CMR1/126 – Nothing to report at present

12. Review of policies and procedures

All -Anti money laundering, board backgrounds, data protection, dropbox protocol. equal opps were all to be looked at and amended according to board comments.

16. AOCB

Insurance due - JA to check and forward to CS

Next meeting 7 pm Thursday 17 September

Action	Owner
Contact Helen Barker to look at her providing assistance as a forensic accountant to support our treasurer. Investigate taking an online bookkeeping course. NB need to get all our accounts on Xero, so should also ensure familiarity with this system.	CS
Put CAP ad on LinkedIn. Put CAP ad on Good Moves.	DG JW
Contact PKC trading standards to ask for advice on ability to reopen	JW
Check details of insurance and determine best option	JA
Look at anti money laundering, board backgrounds, data protection, dropbox protocol. equal opps policies and make any amendments.	All