

Crieff Community Trust Board Meeting
7pm, 13 February 2020, Can Do Crieff, Lodge Street, Crieff

Present: Ailsa Campbell (AC), Ann Ross (AR), Jim Anderson (JA), Claire Sanville (CS), Ian Christie (IC), Jane White (JW), Dan Granfield (DG),

Apologies: Peter Littwin (PL), Arleen Sinclair (AS)

In Attendance: Catriona Davies (CD), Paula Brown.

1. Approval of Previous Minutes

The minutes of the January Board meeting, having been previously circulated, were proposed by AR and seconded by CS to be approved as a true and accurate record.

2. Matters Arising

Action	Owner
Strengthening Communities Programme (SCP) report due by end Jan <i>- Actually by mid Feb and on track</i>	AS
Circulate Gannochy Trust funding strategy - <i>Done</i>	CD
Meet to decide if plan to submit funding application to Gannochy Trust- <i>Done</i>	AS/CD/DG
Schedule new DTAS strategic review session - <i>To do</i>	AS
Schedule fortnightly drop in lunch sessions for board and staff <i>- 14 Feb, 28 Feb, 13 March 12 noon at Can Do Crieff</i>	AS/CD
Move Paypal money to main bank account - <i>see below</i>	CS
Produce separate Can Do Crieff financial report monthly- <i>see below</i>	CS

3. Declaration of Conflict of Interest

None

4. Membership

1 new full member approved.

5. Funder Update (CD circulated full update prior to meeting)

Discussion about Can Do Crieff funding situation. CD and DG have been looking at figures. Grant funding on rent is in place in full till end Sept and partial funding for October.

Salary costs for April can be met with some underspend from current funding, Community Investment Fund application has been made to fund part of salary for Apr-June, plus there is some revenue from Can Do Crieff which can contribute to salary costs. Also looking at which other funders we could apply to. CD to ask the Big Lottery if they would accept another application from us.

We will prepare an application for The Gannochy Trust for their July meeting (to be submitted mid-May) which will include some of the rent and salary costs. We will be careful to align with their strategy - the emphasis will be on Can Do Crieff becoming self-sufficient.

Gannochy Trust suggests drafting a letter to send to all solicitors in Strathearn re. legacies that are untouched. JCW to action.

6. Communications

CCT shared calendar proposed as a good way for us all to know what is going on.

Use colour coding for different strands eg DARL . JCW to set up.

7. Treasurer's Report (CS circulated YTD report and January breakdown prior to meeting)

£3174 on 13.2.20 in PayPal but we are struggling to extract this money due to temporary restrictions they have placed on account. We are trying to comply with their requests but there are difficulties and a serious lack of ability to communicate with them. We will make a formal complaint now and go to the bank ombudsman in 8 weeks time if necessary. CD to action. We have asked our members not to pay by PayPal and will offer a different direct payment method such as Square.

Gift Aid has been reclaimed on Bag Pack and gingerbread making - totalling £150.78.

Request that in future we break down a funding balance on each grant/project.
DG to set up such business accounts.

8. **Recruitment/Proposal of new Board members**
DARL has 2 potential new members. Neither yet committed but we remain hopeful.
Paula Brown has accepted request to join CCT board.
9. **Drummond Arms (AS circulated full update prior to meeting)**
Press release due to be issued this week with latest info. Confirms that roof and facade could be retained but all options still being appraised, including demolition. Further discussions will follow with PKC, with public consultation following.
Public photo exhibition will be staffed by AS during week.
Adverts placed by AR around Crieff. Need to staff exhibition on Saturday 21 and 28 March.
JCW, AC and AR volunteered.
10. **Can Do Crieff (CD circulated Dec update prior to meeting)**
SSE enforcing agile working policy, leading to lack of desks.
AC to create A4 poster to advertise Can Do Crieff as option for home working on SSE company Yammer.
Biz chat numbers building for future talks. Could they be sponsored? £50 to have an advert on chair and sponsorship on FB etc.
11. **Old St Michael's**
No update this month.
12. **Paths (JA circulated full update prior to meeting)**
Turretbank Wood [TBW]
Priority 4 work done and paid for. Identified 2 more trees which need to come down.
Quotes requested for felling these 2 trees. Funding needed for this and for survey linking two paths. Planning permission may not be needed but suggestion that we should put in writing to PKC who will either confirm in writing that no permission is needed or process application.

Crieff Paths Group
Following successful activity on 25 Jan with 9 volunteers, new timetable of meetups Feb-April, which will be advertised on FB.
13. **Crieff Community Action Plan (CCAP)**
Questionnaires gone out via action group members, but no responses yet and will need chasing. Yet to hear back from Community Investment Fund to see if funds will be granted for website development. CD following up a recommendation for a website developer from Colin at Unlocking Potential .

14. AOCB

AR to request October bag pack at CoOp.

JA discussed request from Glenturret distillery to help maintain bridge over Turret, which has become very slippy. It was felt that this was not a Paths Group project.

Next meeting Thursday 19 March

Action	Owner
Ask Big Lottery if they would accept another application from us.	CD
Set up shared CCT Google Calendar	JCW
Official complaint to PayPal re. difficulties in extracting our money	CD
Funding balance to be set up for each project/ grant application in future	DG
Gannochy Trust suggests drafting a letter to send to all solicitors in Strathearn re. legacies that are untouched.	JCW
Volunteers needed for Drummond Arms exhibition on 21/28 March	JCW, AS, AR volunteered
Follow up William Grant email re staff local community engagement	JCW / JA