



Crieff Community Trust Board Meeting
7pm, 17th October 2019
Can Do Crieff, Lodge Street, Crieff

Present: Ailsa Campbell (AC), Ann Ross (AR), Jim Anderson (JA), Claire Sanville (CS), Ian Christie (IC),

Apologies: Peter Littwin (PL), Jane White (JW), Dan Granfield (DG), Arleen Sinclair (AS)

In Attendance: Catriona Davies (CD)

1. Approval of Previous Minutes

Minutes of the August Board meeting were approved via email prior to the AGM. There was no Board meeting in September.

2. Matters Arising

All action points complete except minutes of May, June & July Board meetings are still to be added to the website. AC and CD to action.

3. Declaration of Conflict of Interest

None

4. Membership

21 new applications for membership received, 5 from the Open Day on 24th August and 16 via the website, following a Facebook post intended to capitalise on the recent interest generated by the purchase of the Drummond Arms.

20 applications accepted by the Board. One person has provided a business address which is not compatible with their application for Full Membership. CS to email applicant to request a residential address.

5. Funder Update

CD has submitted our 6th claim to Rural Perth & Kinross LEADER for £1,350 to cover 50% of our quarterly rent payment of £2,700 for the period July-September 2019.

6. Treasurer's Report

a) Interim banking arrangements

CS and MM (Mirela McInness, former CCT Treasurer) have yet to meet to handover banking arrangements. CS to contact MM as a matter of urgency to arrange meeting.

b) Quotes for payroll and bookkeeping services

AC to discuss quotes with AS.

7. Recruitment/Proposal of new Board members

Perth & Kinross Council encourage contractors to offer goods and services to third sector organisations as part of their procurement process to support corporate social responsibility. We have placed an advert for someone to carry out some of the duties formerly carried out by our Treasurer.

AC to review the Treasurer job description and circulate to AS, CD and JW for comment.

8. Drummond Arms

No written update. IC gave a verbal update;

- Erection of scaffolding is well underway
- Structural Engineer is due on site tomorrow (Friday 18th October) to assess safe access routes for further survey

- AS has requested funds from the Town Centre Regeneration Fund for a short term Project Manager for DARL (Drummond Arms Regeneration Ltd.) but her request has been declined. DARL due to meet tomorrow (Friday 18th October) to discuss the way forward.
- DARL and Creative Crieff met on Tuesday 15th Oct. IC thanked Sandra MacAskill for her very effective facilitation of the meeting. During the meeting Creative Crieff decided to step away from the Drummond Arms as a venue for their exciting plans. IC and Iain Fergusson (Chair of Creative Crieff) to meet for a follow up meeting.
- DARL will ask independent assessors, who were due to review both Darl’s and Creative Crieff’s proposals, to review their proposal anyway, as their feedback will be valuable.

9. Can Do Crieff

CD circulated an update before the meeting. Positive feedback for the new promotional video which is now on the Can Do Crieff website.

10. Old St Michael’s

No update this month.

11. Paths

JA circulated an update before the meeting. Neither a cheque nor written confirmation of funding for the work in Turretbank Wood have yet been received so work is on hold. Cllr Stewart Donaldson has scheduled a phone call with the landowner to discuss linking Turretbank Wood with the rest of Lady Mary’s Walk on 28th October. He will report back to us.

12. Crieff Community Action Plan

CD to circulate written update next week.

13. AOCB

AC advised Board that an email had been received from a member of the public who was interested in leaving money to the Trust. The individual enquired if it would be possible to specify a purpose for the money. AC sought advice from Paul Keith at J&H Mitchell Solicitors. In line with the advice received, IC suggested we reply to say that we would be happy to receive funds for a specific purpose provided it is in line with our Articles of Association. All agreed. JW to reply.

| Action | Owner |
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| Confirm minutes of May, June and July board meetings are complete before uploading to website. | AC |
| Add minutes of May, June & July Board meetings to website. | CD |
| Email person who applied for Full Membership to request residential address. | CS |
| CS to contact MM as a matter of urgency to arrange handover of banking arrangements. | CS |
| AC to discuss quotes for payroll and bookkeeping with AS | AC |
| CD to circulate written CCAP update. | CD |
| Reply to individual regarding leaving money to the Trust. | JW |