



## CRIEFFCOMMUNITYTRUST

### **Crieff Community Trust Board Meeting**

**7pm, 21<sup>st</sup> February 2019**

**Can Do Crieff, Lodge Street**

**Present:** Ann Ross (AR), Claire Sanville (CS), Dan Granfield (DG), John Laurie (JL), Mirela McInnes (MM), Peter Littwin (PL),

**Apologies:** Ailsa Campbell (AC), Jim Anderson (JA), Ian Christie (IC),

**In Attendance:** Arleen Sinclair (AS), Catriona Davies (CD)

The meeting was chaired by JL.

#### **1. Previous Minutes**

Agreed, with minor changes to Old St Michael's update.

#### **2. Matters Arising**

Fundraiser - PL has been in touch with the Meadow Inn regarding the pub quiz.

#### **3. Declaration of Conflict of Interest**

None.

#### **4. Membership**

One new application for full membership received. Unanimously accepted and welcomed.

Action point: CD and CS to meet to redraft new members welcome letter.

#### **5. Treasurer's Report**

A Financial Summary was circulated by MM before the meeting. CCT has fallen victim to cheque fraud. £980 has been lost which leaves unrestricted funds very low. The theft has been reported to our bank, the Royal Mail (cheque appears to have been stolen from a Mail Centre), Action Fraud and our Community Police Officer. It may be possible to claim compensation. MM will open a new bank account with a new account number and sort code to prevent further thefts.

#### **6. Governance**

AS circulated an update before the meeting. Our Strategic and Organisational review session has been scheduled for 5<sup>th</sup> May. AS stressed the importance of **every** Board member attending.

#### **7. Old St Michael's**

An update was circulated via email before the meeting. Recent activities include removal of invasive and damaging Budlea, extending the hard standing next to the bench to provide space for wheelchairs and buggies and essential roof repairs. FoOSM continue to talk to local groups to try to find a long term solution for the building.

#### **8. Paths**

CD read out some points sent via email by JA, who was unable to attend the meeting;

- JA and Beth Bell prepared a press release regarding the tree maintenance in Turretbank Wood and an article was published in last week's Strathearn Herald. The article emphasised Foundation Scotland's role funding the study, RTS's execution of the work, and the use of some of the bequest cash.
- JA wrote an email to Stewart Donaldson following last month's meeting reminding him that he is overdue a Turretbank Wood site visit to explore a solution to the problem linking TBW with rest of Lady Mary's Walk. No response as yet.

**9. Fundraiser**

Brief exchange of ideas for fundraising events including pub quiz, street collection and a “duck race”.

**10. Drummond Arms**

AS spoke to her report circulated before the meeting. AS proposed an Extraordinary Meeting to go through the options appraisal, discuss each option and make a decision. Board agreed. Date to be set as soon as necessary information available.

**11. Community Choices Fund**

AS circulated an update before the meeting;

- Networking event on 30th January was very successful in assisting groups to develop ideas
- Drop-in workshop to assist with application writing and finding alternative funding 5th February with Amy McLaren from BIG Lottery and Chris Sanderson from PKC – immensely positive
- AS has so far assisted 31 groups with writing their application
- School visits carried out – approximately 500 pupils engaged with
- Submissions due on 24th February – already received 5
- Online voting system ready – need guinea pigs to test
- Voting 4th - 15th March online and via ballot boxes around town
- Volunteers needed for vote counting/inputting into electronic system – 16th March AM
- Final awards party 16th March 5-7pm

**12. Co-working Space/Can Do Crieff**

A brief update was circulated before the meeting. Can Do Crieff is now open for business.

**13. AOCB**

Governance – line management.

AS and CD left the meeting so the Board members could discuss this item. It was agreed to appoint DG as line manager. Dan will meet with AS and CD in the coming weeks.

**Action Points**

Action	Target Date	Owner
CD and CS to meet to redraft new members welcome letter.	21 <sup>st</sup> March 2019	CD & CS
Volunteers req. to test Cash for Crieff online voting system.	26 <sup>th</sup> or 27 <sup>th</sup> Feb 2019	All
Volunteers req. to help count votes on 16 <sup>th</sup> March.	16 <sup>th</sup> March 2019	All