



## CRIEFFCOMMUNITYTRUST

### **Crieff Community Trust Board Meeting**

**7pm, 18<sup>th</sup> October 2018**

### **Crieff Co-op**

**Present:** Ailsa Campbell (Chair) (AC), Beth Bell (Secretary) (BB), Mirela McInnes (Treasurer) (MM), Ian Christie (IC), Ann Ross (AR), Jim Anderson (JA), Claire Sanville (CS).

**Apologies:** John Laurie (JL), Gil Martin (GM), Rona McCarra (RM)

**In Attendance:** Catriona Davies (CD)

#### **1. Previous Minutes**

Agreed, with one small change from AR under 3. Conflict of Interest - Caledonian are currently *facilitating* the fitting of an accessible bathroom in her home.

#### **2. Matters Arising**

The post of Project Development Officer has been offered to Arleen Sinclair, who has accepted it. She will start on Monday 22<sup>nd</sup> October. AC and Arleen will attend the DTAS training session on HARP on 2<sup>nd</sup> November and CD and Arleen will attend the SCDC training session on participatory budgeting on 6<sup>th</sup> November.

#### **3. Declaration of Conflict of Interest**

JA advised he is friends with a senior member of staff at RTS Forestry who have been invited to quote for the tree work in Turretbank Wood.

#### **4. Membership**

- a. Admission of new members

CS advised one new application for Full membership had been received. This was unanimously approved.

#### **5. Treasurer's Report**

A Financial Summary was circulated before the meeting. MM has set up a monthly subscription to Xero (accountancy software) as agreed at the last Board meeting.

#### **6. Funding Update**

A Funding Update was circulated before the meeting. No new funding applications have been submitted since the last Board meeting. We have still not heard if our applications to the Leng Charitable Trust and RJ Larg Family Trust have been successful or not. CD will continue to chase up the solicitor, although it now seems unlikely we have been successful.

#### **7. Recruitment of new Project Development Officer**

Covered in matters arising.

#### **8. Drummond Arms**

- a. Update on progress with PKC

Isobel Butt (Empty Buildings Officer, PKC) has advised the owner is expected to be in Scotland next week. Isobel has requested permission to enter the building for the purpose of carrying out an internal structural survey to improve the accuracy of the estimated costs in the recent feasibility study.

- b. Update on progress of alternative plan

Commercially sensitive.

**9. Crieff Community Action Plan**

An update was circulated before the meeting.

Community Volunteer Festival will be held at Strathearn Artspace on Saturday 10<sup>th</sup> November. There will be announcements regarding the Community Choices Fund and the Crieff Community Action Plan at this event.

**10. Old St Michael's**

No update.

**11. Paths**

An update was circulated before the meeting. TD Tree & Land Services and RTS have submitted quotations to carry out the category 2 and 3 tree work outlined in the recent report (category 2 – action required now, category 3 – action required within 6 months). RTS provided the cheapest quote and have the advantage of being local. Board agreed CCT should fund the work to deal with the most urgent trees - £2,280.

**12. Co-working space/Can Do Crieff**

An update was circulated before the meeting. We failed to meet our target date of 1<sup>st</sup> October to start the lease but are continuing to work toward getting everything agreed and all the paperwork in place.

**13. Governance**

**a. Self-Evaluation**

CD thanked the 6 Board members who have now returned completed self-evaluation questionnaires and encouraged the 6 Board members who have not to do so. New PDO will pick this up.

**14. AOCB**

- a. BB attended Crieff Community Council meeting. The closure of the public toilets in James Square was the main topic. BB is working with the youth forum at Logos to redecorate them in a creative way. Costs have been drawn up and funders identified.
- b. BB was approached by Community Enterprise inviting CCT to be involved in Perthshire Cakefest, which is being held in Perth on 18<sup>th</sup> November. Groups from across Perthshire will contribute to a cake map by creating various landmarks in cake and bringing them together at Perth Youth Theatre. BB has arranged for a group from Logos to make Drummond Castle and Gardens.
- c. BB advised Gill Martin has decided to resign from the Board. Board agreed not to rush to fill the vacant position. CD to check minimum attendance required at Board meetings for Board members. CD to draft advert for volunteer Treasurer and Board member with legal experience. CS to check how often members need to be asked if they wish to remain members.

**Action Points**

Action	Target Date	Owner
Discuss development of CCT as an organisation with new Project Development Officer.	After appointment of new PDO	ALL
Find new Treasurer.	31.03.2019	ALL
All Board members to complete Self Evaluation questionnaire and return to Arleen Sinclair.	15.11.2018	ALL
Check minimum attendance required at Board meetings for Board members.	15.11.2018	CD
Draft advert for volunteer Treasurer and Board member with legal experience.	15.11.2018	CD
Check how often members need to be asked if they wish to remain members.	15.11.2018	CD

