



## **Crieff Community Trust Board meeting**

**November 16, 2017, 19:00, Mirela McInnes' Home, Crieff**

**Present:** Ailsa Campbell (Chair) (AC), Peter Littwin (PL), James Anderson(JA), Charles Crookshank(CC), Ian Christie(IC), Rona McCarra(RM), Mirela McInnes(MM), Beth Bell (BB) (Secretary)

**Apologies:** Anne Ross (AR), Claire Sanville(CS), Gil Martin(GM)

1. Previous minutes agreed and accepted.
2. Matters arising – BB drafted the ‘Politicians and Political Party Policy’ statement. Salient points highlighted. The draft document will be emailed to be discussed and agreed at January Meeting.
3. Declaration of conflict of interest: None
4. Membership
  - a. Admission of new members – one local member accepted
  - b. Membership renewals – ongoing
  - c. Membership Protocol – revision in progress
5. Action / Strategy Planning
  - a. Big Lottery Funding next steps – AC, BB and MM met with Victoria Pearce(VP) from Community Enterprise, LEADER and BL to discuss funding process and match funding. VP will assist with LEADER completion. Three quotes required for each cost to demonstrate due diligence. Application needs submission ASAP as final decisions confirmed in January. Board members will be contacted via email to assist in obtaining quotes. Steering group meets this week to finalise space design, decor and requirements.
  - b. Development Officer hiring process. Job posting live, application deadline 29 November. Agreed AC will sent reminder email to those who have sent in queries. Interviews to be scheduled after Dec 5th. Three Board members to take part at interviews – Goal remains to have position filled by mid January.
  - c. CAP Renewal Plan – Meeting was held November 13, Pavilion, MacRosty Park. AC, JA, CS, GM and BB attended. Well attended with BID, Community Council, LOGOS and Church Group present. Mick Doyle will do summary to be circulated and follow up meetings announced. JA noted that CAP renewal needs to conform to National Standards and include ‘empowerment’ emphasis to comply with new government initiatives and legislation. Renewal will progress into new year with view to complete Autumn 2018.
6. Treasurer’s Report – was received and accepted.

## 7. Group Reports

- a. Town Centre – i) Drummond Arms – ongoing – agreed next steps to be drafted to assist with discussions  
ii) Coworking Space – ongoing – see above  
iii) Old St Michaels – plan completed for accessible paths. Quotes obtained – all over proposed budget. IC will assist in further quotes. Exterior works on going with more of yard cleared and planting taken place.
- b. Paths i) TBW – Tree removed from burn and sign to be replaced by contractors at no charge. Tree survey quotes being obtained so as to add to Management Plan.  
ii) CPG – Successful work party on 28/10 with 151 path users noted during session. Questionnaire to be sent out by CS Ranger to try to increase volunteer base and possibly work party frequency.  
iii) Town Centre sign relocation – agreed sign to be retained and moved to area near toilets. JA indicated council has funds to complete this work  
iv) Core Paths – PKC in discussions to finalise preferred route – CCT commented on draft and update on progress will follow.

## 8. AOB

- a. Funding Strategy – Quiz Night February 23. Artspace is booked, and plans to be finalised at January meeting. IC/RM attend popular local quiz nights at Meadows Inn. CC/GM will discuss format and possible future integration into existing ‘Quiz Night’ structure.
- b. Sign Removal/Renewal – see above
- c. Risk Assessment Plan – JA confirmed CCT undertakes as matter of course, but need to formalise recording. Agreed to have dedicated ‘work session’ in new year to finalise reporting system.
- d. PKC Local Development plan meeting. BB and PL will attend on 23/11 and report back. Local event will be held on Jan 20th at Strathearn Campus. Agreed to request 20 posters to be displayed to fulfil request to help advertise event.
- e. Future Meetings. December meeting cancelled due to proximity of holidays. Next meeting agreed to be held January 18, 2018. Meetings will continue on third Thursday of month.

Meeting adjourned at 21:20.

**Next Meeting: January 18, 2018 Coop Meeting Room Reserved.**

2018 Meeting Dates: January 18, February 15, March 15, April 19, May 17, June 21, July 19, August 16, September 20, October 18, November 15 and December 20