



Crieff Community Trust Board Meeting Minutes

Attendees: Emmy Hargrave (EH), Mhairi Rolin (MR), Ann Ross (AR), Graham Donaldson (GD), Dawn Griesbach (DG), Harold Gillespie (HG), Ailsa Campbell (AC)

Apologies: Roger Brickell (RB), Christine Forsyth (CF)

Chair: Ailsa Campbell

Minute Taker: Emmy Hargrave

The regular monthly meeting of the Crieff Community Trust (“CCT”) board was held on Thursday 15th January 2015 at Findal, 21 Strathearn Terrace, Crieff. The meeting started at 7:30pm, led by Ailsa Campbell. The minutes of the previous meeting had been reviewed prior to the meeting and were accepted by all after agreed amendments and modifications.

1. Matters Arising

- AC to contact Probus Club with an offer to present CCT at one of the meetings.
- The 30Club presentation is confirmed for the 25th February. Alan Rankin and AC to present.
- Rotary Club visit confirmed for 10th February 2015.
- Barony visit Invoice has not yet been received.
- Mileage expense requests for visits submitted and paid.
- AC circulated a list of tasks to be covered by the CCT board to all board members.
- HG investigated and provided the different options available when employing a development worker.
- DG circulated examples of development worker job descriptions to the CCT board.

2. Admission of new member

No new membership applications were received.

3. Treasurer report

HG circulated the updated accounts in advance of the meeting; total funds remaining £1,594 of which £1,577 are unrestricted.

£17 is the remaining balance of the funds provided by PKC for the visits. HG to return this remaining balance to PKC and confirm if a final report is required on how the funding was used.

AC confirmed that CCT has received a very generous donation of £450 from the Lanarkshire Motorcycle Club Limited. The club runs trials in Central Scotland, and the funds raised from their annual trial is given to a charity, chosen by the landowner where the trial is held. This year, the annual trial was held at the Crieff Hydro and Stephen Leckie chose to donate the funds to CCT. EH to send a letter of thanks.

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HG confirmed that the £6500 awarded by the Gannochy Trust for the Crieff to Comrie Path feasibility study has been received. A final report on how the funds have been spent will be required.

DG advised a further £8250 has been provisionally offered to the CCT by Scottish Natural Heritage.

HG provided everyone with a draft copy of financial procedures for review and finalization at the next board meeting.

Meeting had agreed to provide a donation to the Crieff Hogmanay Party of £50. AC confirmed we are in progress of sending the funds.

4. Project Updates

Transport

Emmy to obtain an update from Roger.

Community & Recreation

No further updates from AR.

Town Centre Group

GD indicated that RBS meeting and the meeting with owner of Drummond Arms the following day were both disappointing.

The meeting with the owner of the Drummond Arms indicated that the owner had unrealistic expectations of the building's value. The owner wishes to hold onto the building until their initial investment can be recovered. It will be necessary to identify the current ownership of the different parts of the property before progressing further.

GD advised that there is a need to prove to potential funders that any proposals will stand alone and be self-sustaining once in place. And plans are needed to establish potential income.

GD advised that the owner had agreed to undertake work on the property between February and April to make it safe and wind and water tight. The meeting agreed that this information should be made public so that the community are aware of this development and the owner can be held accountable.

The meeting agreed a press release was required to state the facts on the outcome of the meeting with the owner of the Drummond. GD recommended that a release to the local press was required and the meeting agreed. AC to check with the Quair to confirm if the press release sent in December is to be printed in January. AC to review and then will send this to the board for review.

MR asked the Board what messages it wanted taken to the TCG meeting on 27 January. The Board replied that it did not want to give up on the Drummond Arms and it would like to see the TCG move forward with the feasibility study on the Drummond Arms. HG added that if the



TCG felt an alternative course of action was needed then this should be confirmed back to the board, and discussed. The meeting agreed that MR would take this feedback to the next TCG meeting on 27th January 2015.

Paths group

DG confirmed that £8250 had been provisionally offered to CCT for the Crieff to Comrie survey from Scottish Natural Heritage to fund the balance of the cost of the feasibility study. SNH are co-ordinating the development of the east to west long-distance footpath, the Pilgrim Trail (from St Andrews to Iona), which the Crieff to Comrie path is part of. DG stated that, if the funding is confirmed, a partnership agreement would be sent by SNH to specify the use of these funds and reporting requirements. DG to provide to the Board for review.

DG confirmed the Crieff to Comrie feasibility study brief is not yet complete, with a goal to finish in February. Once completed, PKC's representative will go back to the landowners to discuss the findings, and hopefully negotiate path agreements with each of them.

Acorn Dell

DG confirmed the group are investigating who owns the railway embankment that runs through Acorn Dell. DG has raised an enquiry raised with Register House, at a cost of £36 and the meeting agreed to pay for this from CCT funds.

DG is submitting an application to the SSE Sustainable Development Fund to get funds to repair and improve the existing path up to the embankment.

DG requested that CCT give funds to the project, to strengthen the application being made to the Sustainable Development Fund. EH felt that CCT should be prudent and continue to retain their funds until further income and expenditure needs are known. This was discussed and the meeting agreed to provide £500 towards the project. Application is to be submitted by the 30th of January.

Ownership of the railway embankment was discussed. DG suggested that CCT seek to own this portion of the land. GD suggested that the CCT did not have to own the land, which could bring liability. Instead, CCT could seek to have this land given in Trust to the people of Crieff. The meeting agreed this was a preferable option.

The Scottish Government is consulting on land reform and the meeting agreed to contribute to a response being drafted by DG.

Marketing

EH, Ewen McGregor, Angus McDonald, Alan Rankin and John Champion met to review the website. Phase 1 of the site rework is 80% complete with final layout and changes to the 'What's on' calendar underway. It was agreed by all that decentralizing the website, by allowing local business, clubs and other organizations to update their own information on a designated section of the site was the correct way forward. Alan Rankin confirmed this was an area that the BID would support in the future. EH and EMG to finalize phase one.

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Marketing and BID team met on Wednesday 14th January to discuss how to move forward together. Marketing is a top priority for the businesses in the town. It was agreed to move forward with the Brand Development, consisting of a logo, usage and style guidelines plus a simply marketing kit. EH confirmed that it was made clear that these materials would be owned by CCT, and they will be made freely available for use within the community, clubs, societies and business of Crieff. CCT will need to submit funding requirements for the brand development. A funding brief is being prepared.

5. AOB

- Board roles and responsibilities and development worker were discussed, with a separate meeting agreed for 1st of February to finalize.

The meeting ended at 9.45pm.

Open Actions Arising from Meetings

Board Meeting	Action	Owner	Due Date
Dec 11th	Identify new board members	All	On going
April 17th	Send to project team with timeline overview to request updates	EH	28/02/2015
April 17th	Finalize Welcome Pack	AC/MR	28/02/2015
Oct 16th	Probus Club being contacted to offer present – AC to contact	AC	tba
Nov 20th	Invoice for Barony visit	AC	28/02/2015
Nov 20th	Crieff Town Service: Review of new service timetables and publicity of changes	RB	tba
Nov 20th	Review of Intellectual Property Rights for the Crieff Brand	EH	31/01/2015
Jan 15th	Send letters of thanks for the donation from the LMC Ltd	EH	31/01/2015
Jan 15th	Review and provided feedback on Financial procedures to Harold	All	31/01/2015
Jan 15th	Press release on Meeting with owner of DA	AC/All	16/02/2015