

## Crieff Community Trust Board Meeting Minutes

**Attendees:** Emmy Hargrave (EH), Mhairi Rolin (MR), Ann Ross (AR), Graham Donaldson (GD), Dawn Griesbach (DG), Christine Forsyth (CF), Roger Brickell (RB), Harold Gillespie (HG), Ailsa Campbell (AC)

**Apologies:** No apologies received.

**Chair:** Ailsa Campbell

**Minute Taker:** Emmy Hargrave

The regular monthly meeting of the Crieff Community Trust (“CCT”) board was held on Thursday **20<sup>th</sup> November 2014** at Carantas, 7 Hazel Avenue, Crieff. The meeting started at 7:30pm, led by Ailsa Campbell. The minutes of the previous meeting had been reviewed prior to the meeting and were accepted by all after agreed amendments and modifications.

### 1. Matters Arising

- EH to check on the date for the 30 club meeting.
- MH and AC working on Rota for the bag pack.
- EH to provide Feather banners to be provided for the bag pack.
- DG confirmed the Acorn Dell Meeting was held.
- EH sent email to members seeking volunteers for bag pack

### 2. Admission of new member

None

### 3. Treasurer report

HG circulated the updated accounts in advance of the meeting; total funds remain at 1,191 GBP. HG requested an invoice for the cost of the visit to Barony. AC took action to obtain invoice during the visit on the 21<sup>st</sup> the following day

Meeting agreed requests for expenses should be submitted to HG. HG took action to provide a request form, process and proposal for reimbursement of expenses.

HG confirmed he was still waiting on a receipt for payment for the Community Heritage conference on Nov 8<sup>th</sup>. AC agreed to follow up.

### 4. Project Updates

#### Transport

RB provided an update on the Town bus services, including feedback from Andrew Warrington(AW) from PKC at the CUSP meeting earlier in the week:

- New bus stops to be put in place by March, including kerbside improvements and a new shelter in front of the Drummond Arms. Plus a new, bigger shelter in front of RS McColl.
- The Service 15 bid was unsuccessful. AW is investigating why, so that the bid may be improved and resubmitted at the next opportunity.

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Facebook: Crieff-Community-Trust

- Crieff Town Service – after a good turnout at the meeting in the Council offices, there will be few changes to the route. An additional service will run later in the day. And more use will be made of idle time from the Service 18 and Fowlis Wester bus within the town. Anticipated date for introduction is early January.
- AW to share the timetable with RB and other in the transport group to be reviewed.
- Publicity to be put together by the PKC looking at updating the pictorial version of the map.
- RB agreed to provide information for the Crieff Quair once available

RB confirmed the next meeting of the Rail Partnership is to be held on Wednesday 26<sup>th</sup> November to discuss plans and the requests to be included in the proposal. The proposal to be completed before Christmas.

#### Community & Recreation

No further updates

#### Town Centre Group

Barry Hargrave provided the following update to the board via email prior to the meeting:

CRTB

1. Drummond Arms Application approved by Scottish government and entered into the register of community interests in land on 1st October.
2. Royal Bank Branch Application- in progress, and the group hope to get application ready before Christmas.

Community Project/Conference Visits

1. Barony Centre, West Kilbride booked for Friday 21st Nov.
3. Neilston Development Trust- was booked for first week of November, but is now postponed because of bereavement at NDT. The visit will be rescheduled.
4. Community Heritage Conference at Crieff Hydro was attended by Barry and Grant Simpson, with some information, the most relevant was The Birks of Aberfeldy, 'Lessons Learnt' document. EH to obtain a copy and circulate around the board.

Funding

We are awaiting a meeting with RBS, regarding funding. The Heritage lottery application has not been finalized and requires to be reviewed before final submission. The Town Centre team agree that we should produce a prospectus for the DA project, which we can put in front of potential funders.

RBS Update

The RBS confirmed on 11 Nov, they have sold the branch to Strathfare Limited and have agreed to provide copies of any condition surveys they have for the branch and hotel. In addition, GVA's Building Surveyor has offered to speak / meet with Fergus Purdey to discuss the condition of the Hotel. The following statement was received from the RBS: *"To ensure your awareness, we have, today, completed the disposal of the former Branch to Strathfare Ltd....After 203 years of the Bank having a presence in Crieff (the original Branch opened on 1st November 1811), I am sad that a*

*solution could not be found. Noting the recent award of the Community Right to Buy and as mentioned during the meeting, I would like to discuss the information we can provide to assist the development of the Community's Business Case."*

#### Communication/PR

Fergus Purdey confirmed that none of the funding has been taken up as yet but the intention is to begin again and produce a simple animation for the DA project.

The suggested way to clarify the project for funders and the wider community, involves doing a specification for each the different elements that would improve the town centre and would be transferable to other buildings if the DA became unavailable. This would also help to understand where the funding for each element could come from. We will discuss this at the next town centre meeting in November.

At the request of Ailsa, Barry is setting up a meeting with Roseanna Cunningham, who has asked the Trust for an update following the news of the grant of the CRTB appearing in the paper.

#### Miscellaneous

Barry Hargrave and Ailsa Campbell continue to attend the Can Do Towns Innovation Challenge, where the DA project presentation we prepared was well received by the panel of 'experts', it helped us to understand where we need to do work on the project's prospectus. The next get together will see us start some cost modelling for our projects.

#### Paths group

##### Funding requests

- DG advised that the Investing In Ideas (III) application was rejected, on the grounds that the application did not meet the outcomes the group were focused on.
- After discussion with PKC, it was agreed that the Gannochy Trust application should be increase to cover the shortfall in funding for the Crieff to Comrie feasibility study.
- DG advised that whilst the application process is underway, PKC has commenced work on the feasibility study for which funding is being sought.
- When requesting the extension to funding request, DG advised the Gannochy Trust that the survey work was already underway.
- The Gannochy Trust application will be considered on the 27<sup>th</sup> of November.

#### Acorn Dell

DG confirmed a meeting was held on 19<sup>th</sup> November:

- It was agreed that green engineering on the eroded path along the River Earn would be beneficial but that this was not the group's first priority.
- The meeting agreed that a management plan should be put together with community consultation and a steering group has been established to take this forward.

It has been suggested that an application is submitted to the Crieff Common Good Fund to put a sign at Turret bridge indicating that the area is community owned.

GD confirmed that there needs to be something done to prevent the erosion of the footpath through Acorn Dell. DG agreed, the area is considered a flood plain, although various measures could be planted to help stabilize the path and allow it to repair itself.

#### Marketing

EH confirmed that the design of the website had started, with all the information now in the new template. EH is working with Ewen McGregor to finalize the changes for the designer. EH confirmed that Wendy McCormack presented the Crieff brand idea at the Bid meeting, which met with a positive response. EH and Ewen McGregor to meet with Alan Rankin to discuss the website.

EH confirmed that further investigation into is underway into funders to develop the brand image. HG asked about intellectual property rights on the brand and whether this would be owned by the CCT. EH confirmed owned by CCT. EH to investigate into intellectual property rights.

## 5. AOB

- Bag pack – MR and AR working on the final rota for the bag pack.
- BID Update – AC confirmed that of the 350 survey's sent out, 80 replies had been received. There has been some negative feedback, and Alan Rankin is contacting them to discuss open questions. DG asked about if there are any plans to standards on the shop fronts, and AC confirmed this was being discussed.
- Board roles and responsibilities - AC suggested that a meeting is held to review and update the roles and responsibilities. All agreed this would be discussed at the next meeting on 15<sup>th</sup> January. RB suggested that a list of things that need to be done should be circulated before the meeting. AR agreed. AC to send list.
- Development Worker
  - GD advised that development worker for CCT would help to manage the workload. All agreed to that this is something we should be looked into.
  - DG suggested the LEADER Fund could be approached to fund such a resource, which will be available in January.
  - DG to ask CDT if they can share their job description.
  - HG to look at implications of taking on employees.
- DF concerts – AR asked that we respond to a request from a local group for advice on how to get information on visitors to the area. The meeting agreed that we should respond and confirm that we do not have the information requested. DG suggested that we need a statement on our position, to prepare for more requests. GD advised large opportunity for the area, and that we should be positive about this. The meeting agreed that it was positive for the area.

The meeting ended at 9.00pm.

## Open Actions Arising from Meetings

<b>Board Meeting</b>	<b>Action</b>	<b>Owner</b>	<b>Due Date</b>
<b>Dec 11<sup>th</sup></b>	Identify new board members	All	On going
<b>April 17<sup>th</sup></b>	Send to project team with timeline overview to request updates	EH	05/05/2014

<b>April 17<sup>th</sup></b>	Finalize Welcome Pack	EH/AC/RS	30/04/2014
<b>Oct 16<sup>th</sup></b>	Probus Club being contacted to offer present – AC to check	AC	20/11/2014
<b>Oct 16<sup>th</sup></b>	Check date confirmed with the 30Club – eh to check	EH	20/11/2014
<b>Nov 20<sup>th</sup></b>	Rotary Club visit, suggested Barry Hargrave attend on behalf of the TCG	AC	15/01/2015
<b>Nov 20<sup>th</sup></b>	Barony visit Invoice required for cost of visit	AC	21/11/2014
<b>Nov 20<sup>th</sup></b>	Mileage expense requests: request form, process and reimbursement amount	HG	15/01/2015
<b>Nov 20<sup>th</sup></b>	Receipt for Community Heritage conference	AC	15/01/2015
<b>Nov 20<sup>th</sup></b>	Crieff Town Service: Review of new service timetables and publicity of changes	RB	05/01/2015
<b>Nov 20<sup>th</sup></b>	Review of Intellectual Property Rights for the Crieff Brand	EH	15/01/2015
<b>Nov 20<sup>th</sup></b>	Circulate list of tasks to be covered by the CCT board	AC	05/01/2015
<b>Nov 20<sup>th</sup></b>	Investigate implications for CCT employing a development worker	HG	05/01/2015