

Crieff Community Trust Board Meeting Minutes

Attendees: Emmy Hargrave (EH), Harold Gillespie (HG), Ailsa Campbell (AC), Roger Brickell (RB), Mhairi Rolin (MR), Christine Forsyth (CF), Ruth Stone (RS), Ann Ross (AR), Graham Donaldson (GD)

Apologies: Dawn Griesbach (DG)

Chair: Alisa Campbell

Minute Taker: Emmy Hargrave

The regular monthly meeting of the Crieff Community Trust (“CCT”) board was held on Thursday 14th August 2014 at Coneyhill Carrington Terrace, Crieff. The meeting started at 7:30pm, led by the Chair, Ailsa Campbell. The minutes of the previous meeting had been reviewed prior to the meeting and were accepted by all after agreed amendments and modifications. Apologies were received from Dawn Griesbach

1. Matters Arising

- RS confirmed contact was made with PKC and RBS to discuss Drummond Arms usage
- HG confirmed the emails received are sufficient to support cost of hiring hall from the Crieff British Legion
- RS confirmed Heritage Lottery Project inquiry was submitted
- RB confirmed meeting with Kim Marshall and Andrew Warrington took place
- AC and RB met with Tim Steiner
- MR confirmed the CRTB application had been submitted
- AC confirm bookings for DTAS conference in September had been completed
- EH confirmed Campus Survey had been posted on CCT Website

2. Admission of new member

One new full member received and accepted

3. Treasurer report

HG provided a financial update; summary of remaining funds are as follows

Unrestricted £634

Restricted (PKC) £237

HG confirmed the report on use of PKC funds had been sent to Evelyn Kerr at PKC.

4. Project Updates

Transport

RB met with Andrew Warrington, Kim Marshall and Angus McDonald to review the Crieff Town Bus Service. Andrew Warrington agreed to come back with a proposal to improve the service. RB will put together a small group from Crieff to work on reviewing the proposal. Further progress is expected in October.

RB commented that the Doherty’s Bus route has changed; this was now going round Connaught Terrace.

RB and AC met with Tim Steiner to discuss the campaign aimed at reducing cars in the town centre. Tim Steiner is working on a proposal, which is expected to be rolled out before March 31st 2015.

RB advised that James Wilkie from Transport Scotland, who is responsible for development of trains in Northern Scotland, had made contact and is interested in putting together a rail partnership, to review train services for Stirling to Perth, with a potential meeting in October. RB advised that rail partnerships are community groups who work with the national train providers to review services. After discussion it was agreed that it would benefit Crieff if there could be more frequent services and reduce train costs from Gleneagles station.

RS commented that commuters are using Dunblane and Bridge of Allan, rather than Gleneagles to travel into Glasgow and Edinburgh. A commuter survey would be beneficial to establish how many commuters come from Crieff, and if Gleneagles is a viable alternative for any business case being put together.

Community & Recreation

No update on campus projects.

Town Centre Group

RS confirmed the CRTB application was submitted in July, for the initial cycle of 63 days. It was confirmed that the creditors are not at that address in land registry and so a new application was required. The new application was sent in last week, at the same time as the withdrawal of the original. The deadline for the decision is mid October.

RS confirmed a good meeting was held with Fergus Purdy, Barry Hargrave & Isabelle Butt in July. PKC are supportive of the draft feasibility study and confirmed CCT are the clients, for whom the work is being undertaken. Work is going ahead with second funding from PKC, with match funding from Fergus Purdy. This additional funding will provide a 3D computer model and enable a brochure to be created. Both of which will be used to get input from the community, funders and developers.

AS would like to ensure that the community are involved. RS expressed that we need to have the brochure to demonstrate a potential use for the building, to get good feedback from all parties.

RS met with Heritage Lottery, who indicated possible support but through heritage enterprise funding.

The last TCG was positive and enthusiastic. It is clear that there are a lot of people willing to work on this further. RS confirmed the next step is to draft an action plan for the TCG to move forward, which could be a further 6 months worth of planning, including a review of the funds available to be targeted including Historic Scotland and CARS.

Paths group

Meeting in the next week or 2, with PKC.

Marketing

Website progress to be made in the coming weeks and discussion with developer is the next step. The marketing group presented the brand proposal to Alan Ranking, BID project manager. Next step is to present at a BID Meeting.

5. AOB

- EH raised question on whether CCT were ready to set up a presence on the high street. It was agreed by the meeting, that at this stage, CCT were not ready to move forward on this yet.
- Development Trust meeting: to be set up for September
- Next Fundraising Event – Coop bag pack proposed for 29 November 2014. AR waiting to hear back from the Co-op. EH to send request for volunteers for the bag packing around end of October
- Crieff Highland Games: meeting agreed CCT presence at this year's games was not necessary but this should be considered for next year
- Crieff Matters: Next release is due around October 15th
- T in the Park – GD Commented that this may be a big opportunity and will investigate further.
- CCT Publicity - RS commented that CCT need to start meeting with key groups in Crieff. The 30 club have approached us, to meet and talk to them in February. Meeting agreed that we should meet with clubs in the area and present a proposal on CCT: our vision and goals.

The meeting ended at 9.00pm.

Open Actions Arising from Meetings

Board Meeting	Action	Owner	Due Date
Dec 11th	Identify new board members	All	On going
April 17th	Send to project team with timeline overview to request updates	EH	05/05/2014
April 17th	<ul style="list-style-type: none"> • Finalize Welcome Pack 	EH/AC/RS	30/04/2014
June 16th	Review of website design	EH	31/07/2014
Aug 14th	List of Crieff Groups	EH	31/08/2014
Aug 14th	Confirm bag pack with Co-op	AR	11/09/2014

Update on Town Centre Group for CCT Board Meeting on August 14th, 2014

CRTB

The CRTB was submitted to the Scottish Government office on July 9th. They had previously reviewed the drafts and had no further suggestions for amendment. They confirmed receipt and indicated that a decision would be reached within 63 days. This included 3 intervals of 21 days to run consecutively

1. For the owner and any creditors to review and comment
2. For CCT to respond to any comments
3. For Scottish Ministers to decide on the application

This week a letter was received from the CRTB office in the Scottish Government indicating that although the DA CRTB quoted a creditor's address as listed on the land registry, correspondence sent to this address had been returned to sender. Further investigation showed that the creditor had changed address and there was no mandate to insist that this information be listed by the land registry. It was recommended that a revised application be made to include this correction. This action was completed and the revised CRTB received by the Scottish Government office on August 12th.

Meeting with P&KC

Barry Hargrave, Fergus Purdie and Ruth Stone met with Isobel Butt of P&KC on Thursday 31st July. John McCrone of P&KC and Steven Simpson of RBS both apologised. A report was received from SS and IB was reporting on the meeting to JM.

Full updates were given by both parties.

An additional £5K had been made available by P&KC towards funding the preparation of 3D models of the DA building. The objective is to prepare material to facilitate the visualisation of the conceptual plans prepared by Fergus Purdie. It is hoped that this material will be used to explain the concepts to potential funders, users and partners in the development of the building.

It was agreed that the client for all this work is CCT and that the work will require significant additional resource to be supplied by Fergus Purdie.

Both parties discussed and agreed the importance of ensuring that any grants of funds and selection of contractors must comply with all regulations and that larger pieces of work would require to be sourced using more formal methods. Although P&KC cannot currently identify any further funds to support the DA project they agreed to support any applications for funding made by CCT and to continue to work with CCT to identify a solution. A further meeting will be planned for the autumn.

Funding

BH and RS met with Diane Gray of Heritage Lottery in Edinburgh on Tuesday 29th July, a second project enquiry form having been submitted to the Heritage Enterprise fund in early June. It was agreed that there was potential for the DA project to receive support from Heritage Enterprise although other substantial funders would be required. Grants of up to £2M are decided through the Scottish board and larger grants passed for adjudication to the overall UK fund. It was

apparent that a relationship needed to be built with the funders over the coming months and potentially years.

It was recommended that in parallel with embarking on the business planning process for the project, an application be made to the start up fund to enable studies to be made of other Heritage programmes.

Other funds requiring consideration include the Architectural Heritage Fund and Historic Scotland. These are being reviewed over the next few weeks.

TCG SubMeeting

A meeting of active volunteers on the DA project was held on July 29th. There is a core group of at least 8 people who are keen to help and have a variety of skills to contribute.

Next Steps

1. Respond to any questions raised through the CRTB process and await decision from Scottish Minister. By Mid October
2. Undertake planning to agree tasks, responsibilities and timescales for the next phase of the DA project. By end September

Tasks will include

- Prepare application to the Heritage Lottery Startup fund for heritage visits etc.
- Clearly specify the precise objectives for the next phase of funding.
- Research requirements for application to Architectural Heritage Fund and Historic Scotland and allocate tasks to specific individuals to help prepare draft applications. August
- Attend “Can Do Towns Innovation Challenge Mash Up” on 27th and 28th August
(what a dire title!)
- Continue to research other potential funders
- Monitor preparation of 3D modelling and subsequent short brochure laying out conceptual ideas for the DA building
- Continue to liaise with P&KC and RBS