

## **Crieff Community Trust Board Meeting Minutes**

**Attendees:** Ann Ross (AR), Emmy Hargrave (EH), Harold Gillespie (HG), Ailsa Campbell (AC), Dawn Griesbach (DG), Ruth Stone (RS), Graham Donaldson (GD), Alistair Strickland (AS)

**Apologies:** Christine Forsyth (CF)

**Chair:** Alisa Campbell

**Minute Taker:** Emmy Hargrave

The regular monthly meeting of the Crieff Community Trust (“CCT”) board was held on Thursday 27th February 2014 at Coneyhill, Carrington Terrace, Crieff. The meeting started at 8:00pm, led by the Chair, Ailsa Campbell. The minutes of the previous meeting had been reviewed prior to the meeting and were accepted by all after agreed amendments and modifications. Apologies from Christine Forsyth.

### **1. Matters arising from previous meeting**

- Transport group had not met – action carried forward
- Actions from Strategy Meeting – action carried forward
- Raise Living Streets request to meet at CUSP – action carried forward
- Invitation to Investing in Ideas to meet with CCT carried forward
- Update on the Preliminary Study from Fergus Purdy expected at the next TCG meeting
- Advisory Panel contact list started and in Company Documents folder in CCT shared folders
- CCT stakeholder and friends mailing lists updated and in mailing list folder on CCT shared folders. Mailing lists on Gmail account updated

### **2. Admission of new members**

HG proposed the admission of 1 new associate member, living in the US.

### **3. Treasurer’s report**

HG confirmed Noel Paterson, FCCA has been volunteered and appointed as examiner of CCT accounts.

HG presented a copy of the Income & Expenditure statement. Confirmation required that PKC Grant can be extended to allow CCT to utilize remaining funds.

Group needs to utilize the funds set aside for training and visits.

A review of the account shows that additional funding activities are required to raise unrestricted funds.

#### **4. Any matters arising from action group meetings**

AC advised that we had found someone who is willing to work on the Transport group, who has experience in this area.

##### Community & Recreation (Campus) update from Ann Ross

March 13<sup>th</sup> meeting with the Sports Partnership group planned. Braidhaugh is being used again, water has now drained. Estimated figure to repair the field drain is 13k GBP, which PKC require to have agreed and ratified by the main council.

##### Marketing & Promotion update from Emmy Hargrave

Website meeting is to be planned with the CUSP team, to discuss how we can provide support to enhancing and updating the current Crieff.org site. Group are investigating funding for 3 areas 1) a marketing manager to help develop the Crieff's branding, 2) premises on the high street and 3) a possible website enhancement. HG raised questions about the marketing manager, this may overlap with the BID Manager position.

##### Environment & Heritage (Paths) update from Dawn Griesbach

Objections from landowners to the Crieff to Comrie path and group are continuing to try and engage the landowners in discussions to understand the concerns. The community survey is going ahead with the community to get their view on the path. Group have requested 140 GBP to help fund the survey. DG agreed to request Comrie DT to split the cost with CCT. All agreed that CCT would pay the full amount if this was not possible.

Muthill group have approached the paths group to request help in raising funds for the Muthill to Crieff path.

##### Town Centre Group update from Ruth Stone

Smaller group is working on the petition, with 647 signatures collected to date of which 408 have been validated against the 2012 electoral register. The 2013 electoral register is due in February, which we may need to use to validate the signatures.

The feasibility study being worked on by Fergus Purdy is due by March 1<sup>st</sup>. This will include a design proposal and include potential users who have been contacted to seek their view.

Meeting with PKS can RBS on March 6<sup>th</sup>, a quarterly meeting which CCT has been invited to join on a regular basis. John McRane, Regeneration group from PKC may be invited.

##### *BID Update from Alisa Campbell*

Alan Rankin has been appointed as Project leader to get the BID to ballot.  
Mike Morgan, PKC representative to work with CCC and Graham Bingham joining to provide information about the level and legal restrictions.

## **5. Drummond Arms Funding**

RS provides a summary of the information already collected on funding options. TCG have volunteers willing to explore each option further. Board need to determine how to go about a funding review and provide help with funding activities. A group to oversee requests is required.

Funds are provided for specific projects, plus unrestricted funds need to be raised. AR agreed to look into defining what needs to be done and how a group would work.

GD advised that submitting requests for funding can be complex with a large volume of information required to apply. RS agreed and stressed that identifying the funds to be approached would help the Board make an informed decision on what to apply for

AS raised the concern that the building had been empty for 15 years and this process may take 5 years, and given his prior experience, looking at the information provided AS did not believe that the building would quality for Growing Assets funding.

RS agreed that it is unlikely the building would be used solely as a community asset, so growing assets funds could be ruled out. Heritage Lottery Funding matches what we need. RS suggested that we attend the Heritage Lottery Funding advice workshop.

HG concerned that community use had been ruled out and would like to ensure that there must be some public benefit in restoring the building. RS confirmed that this was not ruled out, but it was unlikely the whole building would be used for community benefit. And some commercial presence in the building would be necessary.

AS raised the Birks Cinema in Aberfeldy, which has changed the town and has added to the quality of life in the town, however the Drummond Arms in not the same and to retain the facade is a sensible option.

RS to contact Heritage Lottery Fund.

## **6. Annual General Meeting**

Date agreed as 29<sup>th</sup> April 2013 @ 7.30pm. All agreed to hold meeting at Campus.

Agenda and communication to members needs to be by end of March. Items required to be covered at the meeting include sign off of accounts and change to articles.

**7. Any other business – None discussed**

- CUSP update: No meeting in February. Next meeting March 17<sup>th</sup>.
- CCC Update: Community Challenge Fund has money available to fund street banners for during the Rider Cup. AC working on design. CCC is also working on WIFI for the town.
- Bag packing tentatively planned for 29<sup>th</sup> November 2014
- Recruiting new volunteers: Donald McLean & Roger Brickell

Next Board meeting 20<sup>th</sup> March 2014 at Coneyhill, Carrington Terrace, Crieff. All agreed to dates for Board meetings in 2014.

Meeting adjourned at 22:00 pm

## Open Actions Arising from Meetings

<b>Board Meeting</b>	<b>Action</b>	<b>Owner</b>	<b>Due Date</b>
June 20 <sup>th</sup>	Transport group to meet	DG	31/03/2014
Nov 21 <sup>st</sup>	EH to complete actions from Strategy Meeting	EH	31/03/2014
Nov 21 <sup>st</sup>	Raise Living Streets request to meet at CUSP	EH	17/03/2014
Dec 11 <sup>th</sup>	Identify new board members	All	On going
Dec 11 <sup>th</sup>	Invite Investing in Ideas to meet with CCT	AC/RS	27/03/2014
Dec 11 <sup>th</sup>	Preliminary study on Drummond Arms update	RS	31/03/2014
Jan 21 <sup>st</sup>	Investigate how to retain correspondence as confidential using shared file system	EH	31/01/2014
Jan 21 <sup>st</sup>	Resolve the outstanding question on article change	EH/RS	31/03/2014
Jan 21 <sup>st</sup>	Update project plan with changes	EH	20/03/2014
Jan 21 <sup>st</sup>	Review Legal Net	RS	TBA
Feb 27 <sup>th</sup>	TCG to confirm use of visit funding at next CRTB meeting	RS	18/03/2014
Feb 27 <sup>th</sup>	Path Survey in Quair: confirmation if CDT will pay for half the cost.	DG	20/03/2014
Feb 27 <sup>th</sup>	Discuss options and next steps with Heritage Lottery Fund	RS	20/03/2014
Feb 27 <sup>th</sup>	Book room at community campus for AGM	AC	20/03/2014
Feb 27 <sup>th</sup>	Email Scottish water about volunteer project	AC	20/03/2014
Feb 27 <sup>th</sup>	Extension of PKC funding required	HG	20/03/2014