

Crieff Community Trust Board Meeting Minutes

Attendees: Ann Ross (AR), Emmy Hargrave (EH), Harold Gillespie (HG), Ailsa Campbell (AC), Dawn Griesbach (DG), Ruth Stone (RS), Christine Forsyth (CF), Jonathan Beck (JB)

Apologies: David Allan (DA), Angus McDonald (AMcD)

Chair: Dawn Griesbach

Minute Taker: Emmy Hargrave

The regular monthly meeting of the Crieff Community Trust (“CCT”) board was held on Thursday 19th September 2013 at Coneyhill, Carrington Terrace, Crieff, PH7 4DZ. The meeting started at 8:00pm, led by the Chair, Dawn Griesbach. The minutes of the previous meeting had been reviewed prior to the meeting and were accepted by all after agreed amendments and modifications. Apologies accepted from absent attendees.

1. Matters arising from previous meeting

- Transport group had not met – action carried forward
- Confirmed all had reviewed the Town Centre Vacant Property Audit results
- EH confirmed message sent asking action group leaders to use CCT Facebook page to communicate updates from action groups to members.
- DG provided contact details of interested parties looking to support the set up of a website for Crieff to EH. Meeting still to be arranged.
- AR and DG confirmed they attended the meeting earlier in the week to look at the notional plans for the new Primary School.
- HG confirmed new bank account is being set up. All signatories to visit Clydesdale. AC prepared and circulated draft email requesting volunteers for a fundraising group from the membership to the board for review.
- Meeting of DG and JB to discuss funding activities had not taken place – action carried forward
- RS prepared a draft document for action groups on how to request funding.
- DG has sent an email to CCT members asking them to take part in the traffic survey in October being organized by CUSP.
- EH confirmed she raised the Living Streets contact & Traffic Survey at the previous CUSP meeting. CUSP confirmed that they had talked with the group before.
- October newsletter, Big Listen 2, dates for planning meeting and Farmers’ Market deferred to discuss later in meeting

2. Admission of new members

HG proposed the admission of 15 new members; 9 new full members and 6 associate members, all from Slovenia.

JB asked why the individuals from Slovenia wished to join. AC advised that they had visited Crieff and would like to remain in touch with the trust.

HG confirmed member numbers are now 429.

3. Any matters arising from action group meetings

Community & Recreation (Campus) update from Ann Ross

- AR attended a meeting to review the notional design for the new Primary School building with DG and RS on 18th Sept. AR confirmed our interest in the new school, as one of the CCT actions is to set up a sports hub. This could be part of the new primary school development. The local Junior football teams would like land to be earmarked within the primary school development which they can use to build a facility for the storage of equipment and a changing area.
- AR commented that the main town services run at the back of the proposed site and that there was no one at the meeting who could discuss the ability to provide land for the type of facilities being sought.
- AR raised the concerns of the community about the impact of the primary school development on the Broich Road and the unsuitability of the current road to an increase of traffic. AR advised that the notional plans indicate that proposed space for car parking would also be inadequate.
- DG suggested that we should submit a concern when planning is posted on behalf of the board. All agreed.
- DG advised the main action here for CCT was on the sports hub, and Carol Taylor PKC was due to contact us to discuss the primary school development.
- AR had asked Campus management about when the findings of the campus survey would be available. This is not yet available in the public domain, but AR would be advised when it was.
- HG confirmed that the Sports Hub is one of the questions from OSCR about our recent application and we have 28 days to reply.
- AR advised that the sports hub is not yet fully defined and that the community campus can be used for sports, but there is nowhere for the teams to keep kit and change. The teams would like this to be a social place. HG asked for a better definition of what the sports hub would be and how this will work. AR confirmed this needs to be discussed with interested parties.
- JB suggested we find out more about the public access to the planned Morrison's Academy sports facilities at Dallerie to know if this will overlap with or negate the need for the sports hub.

Marketing & Promotion update from Emmy Hargrave

- DG commented on the good results from the survey. EH agreed that they were promising and that further surveys will take place over the coming 2-3 months.
- DG confirmed that a website would be of great benefit, and is a good short term goal and all agreed. EH advised that a complete review and structure needed to be prepared to convey the need for a new site.
- DG mentioned funding is available for this type of project.
- DG confirmed an offer of assistance was received from Voluntary Action Perthshire, looking for a website project for Perth College design students and all agreed this would be a useful resource provided that it was properly overseen.
- EH did not raise the website at the CUSP meeting since we need to clearly convey the goals for the any new site prior to doing so.

Environment & Heritage (Paths) update from Harold Gillespie

- Acorn Dell is moving forward, the next meeting of the group running the project is 8th October and DG to attend with members of the CCT Paths Group.
- JB asked what groups own Acorn Dell. DG confirmed various organizations: Crieff Community Initiative, Lochlane and Laggan (Fishing group), PKC. And that L&L are happy for the path to be improved as long as the development is sensitive to the environment.
- DG confirmed an offer had been made to provide help to Acorn Dell Group with fundraising. EH confirmed that, at the CUSP meeting, it was discussed that a new group may be created called the Friends of Acorn Dell, which would be agreed at the next meeting of this group on 8th October

Town Centre Group update from Ruth Stone

- RS confirmed Barry Hargrave to contact the board to discuss the funding of a feasibility study for the Drummond Arms. A working sub-group researched and reviewed a number of potential design options for the Drummond Arms and came up with a plan for a multi-functional, open plan community space. Funding was now needed to further develop this work and obtain professional advice on options available. Discussions with RBS and work on the possibility of purchasing the building are ongoing. RS suggested a set of objectives be drawn up for the project and that DG should attend the next town centre meeting.
- EH asked everyone to review Save the Crook Inn: <http://www.savethecrook.org.uk/>. This group have faced similar issues with the purchase of their building.
- JB asked for clarification of the next steps once the options appraisal is completed. DG confirmed that a study funded by Investing in Ideas should result in narrowing down the ideas. After that, funding could be available both from the Lottery (Growing Community Assets) and the Scottish Land Fund to purchase a community asset, including a building. DG advised that Bernadette Malone (PKC) understands the Drummond Arms is the community's top priority. DG suggested we could consider registering a community 'right to buy'. JB suggested that, if the

community right to buy was a free option, then it would be sensible to register same on all potential community assets in Crieff. All agreed should be discuss at next town centre meeting.

- AC confirmed the Business Improvement District project was progressing – there will be a public information meeting on 23rd October with invitations going out to all non-domestic rate payers in September.

4. Treasurer's report

Summary provided by HG - Cash surplus at 18th September is £1,413.86 due mostly to the receipt of a grant from PKC. DG confirmed the grant money can be used for printing, training and site visits. EH indicated Town Centre group would like to visit Crook Inn in Biggar.

5. Administrative items - None discussed.

6. Any other business

1. Funding Applications

- Management & Scope: EH suggested that we need to understand what is in, and what is not in, the CCT scope. AR seconded that we need to clarify whether we are the lead or the support group. All agreed to add to Strategy Meeting.
- Policy on the role of working groups in funding applications – RS suggested that this is still to be finalised. And that there is a need to give the action groups some responsibility in this area. EH to review funding document from RS to incorporate suggestions on how to incorporate groups taking some ownership.

2. Fundraising

- DG has been seeking funding to cover CCT meeting costs; feedback is that funding needs to be connected to a project. All agreed we need to raise our own money.
- AR suggested bag packing, other groups have raised funds this way and the Co-op were supportive of local community groups. DG offered to contact the Co-op to ascertain availability.

3. Market stall

- AC confirmed that CCC felt it might be too confusing for us to join their stand for this particular date, so CCT did not attend the market.
- AR suggested a Crieff Monopoly game should be developed to attract interest. AC suggested we do this every market.

4. Strategy Meeting

- Board members agreed to 29th October as date for Strategy Meeting at Ivy Knoll.
- Proposed topics to cover; Board to discuss the purpose of the CCT, and how to clearly communicate what we are here to do. What is our scope? Centralized or decentralized organization? Where are we influencers and where do we take the lead?

5. Big Listen 2
 - AR, DG, AC and EH agreed to take part in a small focus group for Big Listen 2 later the following week. DG to contact Kirsty Brown to arrange.
6. October Newsletter copy to be provided. AC to follow up with CUSP for their updates.
7. CUSP Update
 - Painting restarted in town, lamp posts on the Comrie Road may also be included
 - Issues with the supplier of the information boards, being raised by Rhona Brock
 - Funding being sought by British Legion to renovate the war memorial
 - Rhona Brock confirmed that Crieff had been chosen for the St Andrews Day parade in November.
 - EH confirmed AMcD had agreed to share minutes between CUSP and CCT rather than attending board meetings to observe.
 - The meeting commended CUSP on their continued work in these areas

Location of next meeting – Grimstokes, Connaught Terrace

Meeting adjourned at 10:20; HG and AC had to leave at 10pm.

Open Actions Arising from Meetings

Board Meeting	Action	Owner	Due Date
June 20th	Transport group to meet	DG	30/10/2013
August 22nd	Crieff websites 1. Contact all and set up meeting to discuss	EH	30/10/2013
August 22nd	October Newsletter 1. Request update from CUSP	AC	30/09/2013
Sept 19th	AC and EH still to visit Clydesdale Bank	AC/EH	17/10/2013
Sept 19th	AR to contact Simon Pengelley to discuss Morrison's Academy proposed sports facilities for Dallerie	AR	17/10/2013
Sept 19th	EH to follow up with VAP and review existing websites and draft a briefing document for a new site	EH	30/09/2013
Sept 19th	DG to contact Isabel Simpson and Ann Cowan to discuss Acorn Dell	DG	07/10/2013
Sept 19th	DG, RS and JB to meet with BH to discuss funding	DG	30/09/2013
Sept 19th	EH to review and provide suggestions to the funding document	EH	07/10/2013
Sept 19th	DG to secure date with Co-op (preferably in November) for bag pack	DG	17/10/2013
Sept 19th	AC will ask DA to contact AR to discuss Crieff Monopoly for market stall. AC to talk to Geoff Morrison about a stall. AC to invite CCC/CUSP to invite them to come along if we have a stall.	AC/DA/AR	11/10/2013
Sept 19th	EH to provide an initial outline prior to the strategy meeting.	EH	18/10/2013