

# Draft Minutes of the First CCT Board Meeting 18<sup>th</sup> April 2013

## Present

David Allan  
Jonathan Beck  
Ailsa Campbell  
Christine Forsyth  
Harold Gillespie  
Dawn Griesbach  
Anne Ross  
Ruth Stone

## Apologies

Chris McIntosh

## Chair

Harold Gillespie and subsequently Dawn Griesbach

## Minute taker

Ruth Stone

### 1. Admit members

Approved the list of provisional members. CCT now has 381 members

### 2. Appointment of New Directors

It was agreed that Jonathan Beck would become a director and join the board

### 3. Declarations of interest

No declarations of interest were made

### 4. Board roles and responsibilities

A paper on Structure was submitted by Jonathan Beck for consideration. The paper was agreed with some amendments

- It was agreed that the communications activities will report to the chair as the secretary role is so large
- Monitoring and responding to email will be the responsibility of the chair
- CCC and CUSP will be each invited to send a liaison person to CCT board meetings.

**A discussion on how project plan updates will be taken at Board meetings was held over to another meeting.**

### 5. Election of Office Bearers

Chair	Dawn Griesbach
Vice Chair	Ailsa Campbell
Secretary	Jonathan Beck
Treasurer	Harold Gillespie

## 6. Election of Leaders of Action groups

Town Centre Ruth Stone  
Marketing David Allan

The Transport & Services and Paths Action Group Leads will be appointed at a later date. Dawn will meet with the relevant people and report back.

The secretary at each meeting will appoint the minute secretary

## 7. Communication to New Members.

Christine will circulate a draft of the newsletter to the board for sign off  
Harold will produce a list of members not on email and circulate for us to volunteer to deliver. The remainder would then be posted.

## 8. Bank Account

It was agreed that the bank selected needs to have a branch in Crieff.  
Looking at the various selection criteria it was agreed that a treasurer's account would be opened with the Clydesdale Bank.

## 9. Membership in CUSP

CCT has been invited to become a member of CUSP

It was agreed that Dawn and Ailsa would draft a letter to CUSP indicating that CCT will consider joining CUSP after the CUSP AGM. In the meantime CCT will continue to send a representative to CUSP meetings. The letter will also invite CUSP office bearers officially to become members of CCT.

## 10. AOB

It was agreed that the next agenda would include an item on board communications and rules of engagement.

Board meetings will be held on the third Thursday of each month.

**Meeting dates are 16<sup>th</sup> May, 20<sup>th</sup> June, 18<sup>th</sup> July, 15<sup>th</sup> August, 19<sup>th</sup> September, 17<sup>th</sup> October, 21<sup>st</sup> November, 19<sup>th</sup> December**